

**AMENDED (attendance)  
MINUTES OF REGULAR MEETING OF JULY 17, 2019**

The regular meeting of the Frelinghuysen Township Committee was held in the Municipal Building, 210 Main Street, Johnsonburg, New Jersey on Wednesday, July 17, 2019 and as called to order at 7:30 p.m. by Mayor, Frank Desiderio.

**SUNSHINE LAW STATEMENT:**

Under the provisions of the Open Public Meetings Act, adequate notice of this meeting was provided by posting notice on the Township bulletin board and by e mailing notice to the New Jersey Herald and The Express-Times.

**ROLL CALL:**

Those present were: Mayor Frank Desiderio, Deputy Mayor Chris Stracco, Committeeman Charles Marra, Committeeman Todd McPeek, Attorney Rich Beilin and Municipal Clerk Donna Zilberfarb.

**MINUTES:**

1. Motion was made by Mr. Marra to approve the June 19, 2019 regular session meeting minutes, seconded by Mr. McPeek. All were in favor. Mr. Marra abstained.
2. Motion was made by Mr. Marra to approve the June 26, 2019 special meeting minutes, seconded by Mr. McPeek. All were in favor. Mr. Stracco abstained.

**ORDINANCES:**

Discussion only for amending the driveway escrows. After discussion a motion was made by Mr. Stracco for legal counsel to prepare an amend of the ordinance to increase the driveway inspection escrow amount to \$800.00, seconded by Mr. McPeek. All were in favor. First reading will be in August.

**RESOLUTIONS:**

**#2019-51 RESOLUTION APPROVING THE ISSUANCE OF RAFFLE LICENSES FOR NORTH WARREN ATHLETIC ASSN MIDGET FOOTBALL LEAGUE** WHEREAS, the North Warren Athletic Assn Midget Football League has applied for a raffle license to conduct an on premises 50/50 consisting of application #2019-05; and WHEREAS, the Findings and Determination by the Municipal Clerk has determined that the organization is qualified to conduct such raffle. NOW, THEREFORE BE IT RESOLVED, by the Mayor and Township Committee of the Township of Frelinghuysen, County of Warren, State of New Jersey that the North Warren Athletic Assn Midget Football League raffle application #2019-05 is hereby approved.

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
Mr. Boynton						X
Mr. Desiderio			X			
Mr. Marra	X		X			
Mr. McPeek		X	X			
Mr. Stracco			X			

**#2019-52 RESOLUTION APPROVING THE ISSUANCE OF RAFFLE LICENSES FOR ANTLER RIDGE WILDLIFE SANCTUARY** WHEREAS, the Antler Ridge Wildlife Sanctuary has applied for a raffle license to conduct an on premises tricky tray consisting of application #2019-04; and WHEREAS, the Findings and Determination by the Municipal Clerk has determined that the organization is qualified to conduct such raffle. NOW, THEREFORE BE IT RESOLVED, by the Mayor and Township Committee of the Township of Frelinghuysen, County of Warren, State of New Jersey that the Antler Ridge Wildlife Sanctuary raffle application #2019-04 is hereby approved.

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
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Mr. Boynton						X
Mr. Desiderio			X			
Mr. Marra	X		X			
Mr. McPeek		X	X			
Mr. Stracco			X			

**#2019-53 RESOLUTION APPROVING PAYMENT OF BILLS FOR THE MONTH OF JULY 2019** WHEREAS, the Finance Committee of the Township of Frelinghuysen have reviewed the bills submitted by the Municipal Clerk to the Frelinghuysen Township Committee for the month of JULY 2019; and WHEREAS, the Finance Committee find the bills to be in order and recommend to the Township Committee that they be paid by the Chief Finance Officer. NOW, THEREFORE BE IT RESOLVED, by the Frelinghuysen Township Committee that all bills submitted for the above named month are reasonable and proper and are to be paid from their appropriate account.

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
Mr. Boynton						X
Mr. Desiderio			X			
Mr. Marra	X		X			
Mr. McPeek		X	X			
Mr. Stracco			X			

**#2019-54 RESOLUTION OF THE TOWNSHIP OF FRELINGHUYSEN, COUNTY OF WARREN, STATE OF NEW JERSEY, AUTHORIZING THE SALE OF A MAULDIN BROTHERS ROLLER** WHEREAS, the Township of Frelinghuysen has in its possession a Mauldin Brothers Roller, model No. 276-XK14CGH2YG; and WHEREAS, the Township of Frelinghuysen previously, by Resolution, placed the Mauldin Brothers Roller, model No. 276-XK14CGH2YG on Muni-Bid, and has received a highest bid of \$575.00, at the close of auction; and WHEREAS, the personal property being sold is no longer needed for a public purpose. NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Frelinghuysen, County of Warren, State of New Jersey, that the sale of the Mauldin Brothers Roller, model No. 276-XK14CGH2YG belonging to the Township of Frelinghuysen shall take place as soon as it is mutually convenient for both parties. CERTIFICATION I, Donna Zilberfarb, Municipal Clerk of the Township of Frelinghuysen, County of Warren, State of New Jersey do hereby certify that the foregoing is a true and exact copy of a resolution duly authorized by the Frelinghuysen Township Committee on July 17, 2019.

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
Mr. Boynton						X
Mr. Desiderio			X			
Mr. Marra			X			
Mr. McPeek		X	X			
Mr. Stracco	X		X			

**#2019-55 RESOLUTION OF THE TOWNSHIP OF FRELINGHUYSEN, COUNTY OF WARREN, STATE OF NEW JERSEY, AUTHORIZING THE SALE OF A 2006 FORD F350 PICKUP TRUCK WITH AN 8 FOOT MEYERS PLOW** WHEREAS, the Township of Frelinghuysen has in its possession a 2006 Ford F350 pickup truck with an 8 foot Meyers plow; and WHEREAS, the Township of Frelinghuysen previously, by Resolution, placed the 2006 Ford F350 pickup truck with an 8 foot Meyers plow, on Muni-Bid, and has received a highest bid of \$800.00, at the close of auction; and WHEREAS, the personal property being sold is no longer needed for a public purpose. NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Frelinghuysen, County of Warren, State of New Jersey, that the sale of the 2006 Ford

F350 pickup truck with an 8 foot Meyers plow belonging to the Township of Frelinghuysen shall take place as soon as it is mutually convenient for both parties. CERTIFICATION I, Donna Zilberfarb, Municipal Clerk of the Township of Frelinghuysen, County of Warren, State of New Jersey do hereby certify that the foregoing is a true and exact copy of a resolution duly authorized by the Frelinghuysen Township Committee on July 17, 2019.

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
Mr. Boynton						X
Mr. Desiderio			X			
Mr. Marra		X	X			
Mr. McPeek			X			
Mr. Stracco	X		X			

#2019-56 SETTING EXECUTIVE SESSION WHEREAS, it is necessary to discuss items dealing with regard to personnel matters. WHEREAS, under the Open Public Meetings Act (number of the permitted exceptions to the requirements that a public body hold its meetings in public) it is permissible that such matters be discussed in executive or private session. NOW, THEREFORE BE IT RESOLVED, on July 17, 2019 that the Township Committee of the Township of Frelinghuysen will adjourn to private or executive session to discuss the above mentioned and results or portions of that discussion will be made known in reasonable length of time.

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
Mr. Boynton						X
Mr. Desiderio			X			
Mr. Marra		X	X			
Mr. McPeek			X			
Mr. Stracco	X		X			

**OLD BUSINESS:**

- Mr. Stracco let the committee know that he has heard nothing back from Congressman Gottheimers office but there is supposed to be a meeting on the 31st of July. He will discuss at the August.
- Mr. Beilin discussed the different ways to the town could handle the econnectivity grant. There is one that is 100% grant, 1 that is 100% loan and 1 that is 50% grant 50% loan. He stated it is a highly competitive process that would require a complete set of plans. After discussion, it was determined that the town would have to partner with someone like service electric.
- A letter from Eclectic Architecture was read by the Mayor discussing what is there for the barn at the FFP and what could be done with it. There was no determination as to whether it was historic and would still need to go to SHIPO to determine. Mr. Lance and Ms. Natyzak both spoke regarding the charitable trust and that they could go for that funding option to restore the building.
- The employee handbook changes were held. These updates are what the insurance company is asking all towns to do.
- Mr. Stracco asked about the salt shed and if there were any grants available for obtaining a new one. There are none known at this time.
- The standpipe on Ramsey Road was held until August. Ms. Zilberfarb let the committee know that she had an inquiry from the Blairstown Hose Company about having access to the brook on Main Street. Mr. Desiderio explained that as good as that would be, the DEP would need to get involved in that.
- Mr. Stracco explained the pesticides that are used on the township roads and fields. There are no pesticides used on township roads.

**NEW BUSINESS:**

- Mr. Desiderio let the committee know that Noah Kohuth was hired as the part time help to mow the ball fields and rec center at \$10.00 per hour with a date of hire of June 22, 2019.
- Ms. Zilberfarb let the committee know that Brian Doyle was the only application for the part time dpw help and would like to extend the offer for seasonal part time help.
- The Municipal Alliance agreement for FY 2019-2020 was presented. Motion was made by Mr. Stracco to authorize the Mayor to sign, seconded by Mr. Marra. All were in favor. Mr. Boynton was absent.

#### **OPEN MEETING TO THE PUBLIC:**

- Motion was made by Mr. Stracco, seconded by Mr. McPeek limiting it to 15 minutes to open meeting to the public. All were in favor. Spoke were: Ms. Natyzak asked about the sale of the Route 94 property and the total amount of the sale. Mr. Desiderio explained to her the amount of sale.
- Ms. Goetz gave an update on pesticides and the harm they have on honeybees and humans and asked again for a resolution banning them.
- Ms. Goetz also inquired about the econnectivity grant and how would someone get the specs. Mr. Beilin explained that the service area would need to be looked into. Mr. Stracco explained the steps that have been done with internet thus far. Option 1 would be to bond through the town, option 2 would have the tax payers pay an additional assessment to pay for the service and option 3 appropriates capital over a period of years and will be an expense for the tax payers because we are not a cash rich town.
- Dr. Tudor discussed that it is a federal issue and that he will discuss with Congressman Gottheimer.
- Mr. Ramos asked if the part time job responsibilities were spelled out. Ms. Zilberfarb explained that they were for that specific position.
- Mr. Ramos asked what the insurance company wanted for the amendments in the employee handbook. Ms. Zilberfarb explained what they were and that they keep coming out with more each month.
- Mr. Ramos asked what the reimbursement for the Recreation Booster Club was for. Ms. Zilberfarb explained it was for Municipal Alliance.
- Ms. Goetz asked if there was any known plans for natural gas within the township. Mr. Desiderio stated none that he was aware of.

Motion was made by Mr. Stracco, seconded by Mr. Marra to close to the public. All were in favor.

#### **DEPARTMENT REPORTS:**

Motion was made by Mr. Stracco for consent agenda for items 1-10, seconded by Mr. Marra. All were in favor.

**DPW – Ms. Zilberfarb** let the committee know her report was in the book. She also brought to the committee's attention regarding obtaining a bear proof garbage container for the dpw garage. There is a problem with leaving the backhoe on the container as the pickup can be after the guys leave, thus making them all for an additional pickup which costs the town money. She also asked if she should look into doing curbside pickup and get rid of the dumpster. Mr. Desiderio and Mr. McPeek said they would make the dumpster bear proof.

**Land Manager – Marty** explained to the committee that the NJDOT put a berm at the property on Route 94 and thanked Senator Oroho's office for their help with this.

**Rec Center Coordinator –** No report given

**Legal Report –** Soil importation was discussed and Mr. Beilin explained that he could put an Ordinance together for this if the committee would like. Mr. Beilin will have something ready for the next meeting.

**Recreation Committee –** Mr. Desiderio explained that a person that rented the rec center donated a changing table and he helped to put it up.

**Environmental Commission –** No meeting

**Farmland Preservation/Open Space Committee** – No meeting

**Historic Committee** – Meeting date changed to July 29, 2019.

**Mayor report** – Nothing to report

**Deputy Mayor report** – Nothing to report

**Committeeman Boynton** – Not present

**Committeeman Marra** – Commented on Dr. Tudor’s comment of linesmen making \$125.00 per hour. He stated that is incorrect and wanted that noted.

**Committeeman McPeek** – Nothing to report

**Clerk report** – Ms. Zilberfarb asked about the no parking ordinance that was passed and wants to order the signs so they can be placed prior to the winter but would like to know what should be written on them. Mr. Stracco will look into and get back to her.

**EXECUTIVE SESSION:**

Motion was made by Mr. Stracco to enter into executive session, seconded by Mr. Marra. All were in favor.

No action was taken.

Motion was made by Mr. Stracco to exit executive session, seconded by Mr. Marra. All were in favor.

**BACK TO REGULAR MEETING:**

Mr. Beilin explained that the executive session was for personnel matters. A motion was made by Mr. Desiderio to hire dpw part time seasonal worker, Brian Doyle, at \$13.00 per hour not to exceed 25 hours, seconded by Mr. Marra. All were in favor. Mr. McPeek opposed and Mr. Boynton was absent.

**CORRESPONDENCE:**

- NJLM – 22<sup>nd</sup> annual elected officials hall of fame
- County of Warren – Public Hearing Notice, proposed sale of public auction of the vacant, county owned properties
- County of Warren – Annual Auction September 7, 2019
- Township of Frelinghuysen – letter to Holly Mackey for non binding referendum
- Marty Connor – Letter to Senator Oroho regarding drainage on Route 94
- Green Township – Ordinance 2019-11 performance and maintenance guarantees
- Thank you from Ron Jeannie Brown, 150 Greendell Road
- Blairstown Hose Company – June report
- USDA – Warren County Tract #4033 soils

**ADJOURNMENT:**

There being no further business, motion was made by Mr. Stracco, seconded by Mr. Marra to adjourn the meeting at 8:50 p.m. All were in favor.

Respectfully Submitted,

Donna Zilberfarb, RMC