

MINUTES OF REGULAR MEETING OF JUNE 17, 2020

The regular meeting of the Frelinghuysen Township Committee was held virtual via zoom virtual meeting service, Township Municipal Building, 210 Main Street, Johnsonburg, New Jersey on Wednesday, June 17, 2020 and as called to order at 7:30 p.m. by Mayor, Chris Stracco.

SUNSHINE LAW STATEMENT:

Under the provisions of the Open Public Meetings Act, adequate notice of this meeting was provided by posting notice on the Township bulletin board, Township website and by e mailing notice to the New Jersey Herald and The Express-Times.

STATEMENT FROM THE MAYOR: While the meeting will be opened to the public as always, we will not allow comments or questions from the public outside that open period. Also, due to concerns over the **COVID-19** virus we are looking to have the most efficient meeting possible and trying to **address only those matters which require immediate attention. Thank you for your cooperation.**

FLAG SALUTE

ROLL CALL:

Those present via zoom were: Mayor Chris Stracco, Deputy Mayor Keith Ramos, Committeeman David Boynton, Committeeman Frank Desiderio, Committeeman Todd McPeek, Attorney Edward Wacks, Attorney Rich Beilin, Auditor Anthony Ardito, Engineer Paul Sterbenz, CFO Danette Dyer, and Municipal Clerk Donna Zilberfarb.

MINUTES:

1. May 20, 2020 Regular Meeting Minutes were approved as amended on a motion by Mr. Boynton, seconded by Mr. Ramos. All were in favor.

ORDINANCES:

2020-08 BOND ORDINANCE BOND ORDINANCE PROVIDING FOR VARIOUS 2020 CAPITAL IMPROVEMENTS, BY AND IN THE TOWNSHIP OF FRELINGHUYSEN, IN THE COUNTY OF WARREN, STATE OF NEW JERSEY; APPROPRIATING \$230,750 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$219,210 BONDS OR NOTES OF THE TOWNSHIP TO FINANCE PART OF THE COST THEREOF BE IT ORDAINED AND ENACTED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF FRELINGHUYSEN, IN THE COUNTY OF WARREN, STATE OF NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring) **AS FOLLOWS:**

SECTION 1. The improvements or purposes described in Section 3 of this bond ordinance are hereby authorized as general improvements or purposes to be undertaken by the Township of Frelinghuysen, in the County of Warren, State of New Jersey (the "Township"). For the said improvements or purposes stated in Section 3, there is hereby appropriated the sum of \$230,750, said sum being inclusive of a down payment in the amount of \$11,540 now available for said improvements or purposes required by the Local Bond Law, N.J.S.A. 40A:2-1 et seq., as amended and supplemented (the "Local Bond Law"), and now available therefor by virtue of a provision or provisions in a previously adopted budget or budgets of the Township for down payment or for capital improvement purposes.

SECTION 2. For the financing of said improvements or purposes described in Section 3 hereof and to meet the part of said \$230,750 appropriation not provided for by said down payment referred to in Section 1 hereof, negotiable bonds of the Township are hereby authorized to be issued in the principal amount of \$219,210 pursuant to the Local Bond Law. In anticipation of the issuance of said bonds and to temporarily finance said improvements or purposes, negotiable notes of the Township in a principal amount not exceeding \$219,210 are hereby authorized to be issued pursuant to and within the limitations prescribed by the Local Bond Law.

SECTION 3. (a) The improvements hereby authorized and purposes for the financing of which said bonds or notes are to be issued is for the 2020 Capital Improvement Program, which includes, but is not limited to: (i) the acquisition of miscellaneous fire and related equipment for use by the Green Township Fire Department; (ii) the acquisition of turnout gear for use by the Blairstown Fire Department; (iii) the acquisition of self-contained breathing apparatus (scba) bottles and a Task Force Tips Blitzfire portable monitor for use by the Hope Fire Department; (iv) the resurfacing of Grendell Road within the Township and various repairs and improvements related thereto, all as part of the Grendell Road Resurfacing Project; (v) the acquisition of street signs, plows, a sander and miscellaneous tools for use by the Department of Public Works; (vi) the acquisition and installation of miscellaneous office furniture for use in the town hall; and (vii) various improvements and upgrades to the Recreational Field, including, but not limited to, the ball field (backstops/fencing, etc.). Such improvements or purposes shall also include, as applicable, all engineering and design work, surveying, construction management services, preparation of plans and specifications, permits, bid documents, contract administration, and all work,

materials, equipment, labor and appurtenances necessary therefor or incidental thereto, all in accordance with the plans therefor on file in the office of the Township Clerk and available for public inspection and hereby approved.

(b) The estimated maximum amount of bonds or notes to be issued for said improvements or purposes is \$219,210.

(c) The estimated cost of said improvements or purposes is \$230,750, the excess thereof over the said estimated maximum amount of bonds or notes to be issued therefor being the amount of \$11,540, which is the down payment available for such improvements or purposes.

SECTION 4. In the event the United States of America, the State of New Jersey, and/or the County of Warren make a contribution or grant in aid to the Township for the improvements or purposes authorized hereby and the same shall be received by the Township prior to the issuance of the bonds or notes authorized in Section 2 hereof, then the amount of such bonds or notes to be issued shall be reduced by the amount so received from the United States of America, the State of New Jersey and/or the County of Warren. In the event, however, that any amount so contributed or granted by the United States of America, the State of New Jersey and/or the County of Warren shall be received by the Township after the issuance of the bonds or notes authorized in Section 2 hereof, then such funds shall be applied to the payment of the bonds or notes so issued and shall be used for no other purpose. This Section 4 shall not apply, however, with respect to any contribution or grant in aid received by the Township as a result of using funds from this bond ordinance as "matching local funds" to receive such contribution or grant in aid.

SECTION 5. All bond anticipation notes issued hereunder shall mature at such times as may be determined by the Chief Financial Officer of the Township, provided that no note shall mature later than one (1) year from its date or as otherwise authorized by the Local Bond Law. The notes shall bear interest at such rate or rates and be in such form as may be determined by the Chief Financial Officer of the Township. The Chief Financial Officer of the Township shall determine all matters in connection with the notes issued pursuant to this bond ordinance, and the signature of the Chief Financial Officer of the Township upon the notes shall be conclusive evidence as to all such determinations. All notes issued hereunder may be renewed from time to time in accordance with the provisions of the Local Bond Law. The Chief Financial Officer of the Township is hereby authorized to sell part or all of the notes from time to time at public or private sale and to deliver them to the purchaser thereof upon receipt of payment of the purchase price and accrued interest thereon from their dates to the date of delivery thereof. The Chief Financial Officer of the Township is directed to report in writing to the governing body at the meeting next succeeding the date when any sale or delivery of the notes pursuant to this bond ordinance is made. Such report must include the principal amount, the description, the interest rate, and the maturity schedule of the notes so sold, the price obtained and the name of the purchaser.

SECTION 6. The Capital Budget of the Township is hereby amended to conform with the provisions of this bond ordinance to the extent of any inconsistency herewith. In the event of any such inconsistency, a resolution in the form promulgated by the Local Finance Board showing full detail of the amended Capital Budget and capital programs as approved by the Director of the Division of Local Government Services, New Jersey Department of Community Affairs will be on file in the office of the Clerk of the Township and will be available for public inspection.

SECTION 7. The following additional matters are hereby determined, declared, recited and stated:

(a) The improvements or purposes described in Section 3 of this bond ordinance are not current expenses and are improvements which the Township may lawfully undertake as general improvements, and no part of the cost thereof has been or shall be specially assessed on property specially benefited thereby.

(b) The average period of usefulness of said improvements or purposes within the limitations of the Local Bond Law, according to the reasonable life thereof computed from the date of the said bonds authorized by this bond ordinance, is 8.38 years.

(c) The Supplemental Debt Statement required by the Local Bond Law has been duly made and filed in the Office of the Clerk of the Township and a complete executed duplicate thereof has been filed in the Office of the Director of the Division of Local Government Services, New Jersey Department of Community Affairs, and such statement shows that the gross debt of the Township as defined in the Local Bond Law is increased by the authorization of the bonds or notes provided for in this bond ordinance by \$219,210 and the said bonds or notes authorized by this bond ordinance will be within all debt limitations prescribed by said Local Bond Law.

(d) An aggregate amount not exceeding \$2,000 for items of expense listed in and permitted under Section 20 of the Local Bond Law is included in the estimated cost indicated herein for the improvements or purposes hereinbefore described.

SECTION 8. The full faith and credit of the Township are hereby pledged to the punctual payment of the principal of and the interest on the bonds or notes authorized by this bond ordinance. The bonds or notes shall be direct, unlimited obligations of the Township, and the Township shall be obligated to levy ad valorem taxes upon all the taxable real property within the Township for the payment of the bonds or notes and the interest thereon without limitation as to rate or amount.

SECTION 9. The Township reasonably expects to reimburse any expenditures toward the costs of the improvements or purposes described in Section 3 of this bond ordinance and paid prior to the issuance of any bonds or notes authorized by this bond ordinance with the proceeds of such bonds or notes. No funds from sources other than the bonds or notes authorized herein have been or are reasonably expected to be reserved, allocated on a long-term basis or otherwise set aside by the Township, or any member of the same "Controlled Group" as the Township, within the meaning of Treasury Regulation Section 1.150-1(e), pursuant to its budget or financial policies with respect to any

expenditures to be reimbursed. This Section 9 is intended to be and hereby is a declaration of the Township's official intent to reimburse any expenditures toward the costs of the improvements or purposes described in Section 3 hereof to be incurred and paid prior to the issuance of bonds or notes authorized herein in accordance with Treasury Regulation Section 1.150-2, and no further action (or inaction) will be an abusive arbitrage device in accordance with Treasury Regulation Section 1.148-10 to avoid the arbitrage yield restrictions or arbitrage rebate requirements under Section 148 of the Internal Revenue Code of 1986, as amended (the "Code"). The proceeds of any bonds or notes authorized herein used to reimburse the Township for any expenditures toward the costs of the improvements or purposes described in Section 3 hereof will not be used directly or indirectly (i) to "refund" an issue of governmental obligations within the meaning of Treasury Regulation Section 1.150-1(d), (ii) to create, within one year, following the reimbursement of any expenditures of bond proceeds "replacement proceeds" within the meaning of Treasury Regulation Section 1.148-1 of the bonds or any other bond issue, or (iii) to reimburse the Township for any expenditure or payment that was originally paid with the proceeds of any obligation of the Township (other than borrowing by the Township from one of its own funds or the funds of a member of the same "Controlled Group" within the meaning of Treasury Regulation Section 1.150-1(e)). The bonds or notes authorized herein to reimburse the Township for any expenditures toward the costs of the improvements or purposes described in Section 3 hereof will be issued in an amount not to exceed \$219,210. The costs to be reimbursed with the proceeds of the bonds or notes authorized herein will be "capital expenditures" in accordance with the meaning of Section 150 of the Code and Treasury Regulation Section 1.150-1. This provision will take effect immediately, but will be of no effect with regard to expenditures for costs paid outside the permitted reimbursement period set forth in Treasury Regulation Section 1.150-2(d)(2).

SECTION 10. The Township covenants to maintain the exclusion from gross income under Section 103(a) of the Code of the interest on all bonds and notes issued under this bond ordinance.

SECTION 11. This bond ordinance shall take effect twenty (20) days after the first publication thereof after final adoption, as provided by the Local Bond Law. Motion was made by Mr. Ramos to open to first reading for introduction, seconded by Mr. Boynton. Roll call vote: Mr. Boynton-yes; Mr. Desiderio-yes; Mr. McPeek-yes; Mr. Ramos-yes; Mr. Stracco-yes. Second reading for adoption will be held on June 17, 2020. Motion was made by Mr. Boynton to open for 2nd reading for adoption, seconded by Mr. Ramos. All were in favor – aye. Motion was made by Mr. Boynton to open to the public, seconded by Mr. McPeek. Public comment: Dan Kohuth questioned the line item for Greendell Road and why there was no dollar amount given and also thought that the township bonded for that work in 2019 bond ordinance and was confused as to why we were putting in for it this year. He also asked why it was being completed in 2 installments. Ms. Dyer explained the bond ordinance for 2020 and stated that the total was \$147,000.00, which \$130,000 was the DOT grant monies and \$17,000 was for the municipal portion. Mr. Sterbenz also explained that this is the first of 2 grants that have been obtained so far. In answering Mr. Kohuth for why in 2 installments, Mr. Sterbenz explained that by merging the project together was more than the DOT grants were for. A third grant has been requested and submitted. We are waiting for that funding round. He also explained that due to the pandemic it wasn't feasible to do all together at this time. Mr. Stracco added that the town was concerned the state might not have the monies to reimburse the town and that is why we amended the capital ordinance to include the monies for paving. Ms. Dyer stated that the town incurred the debt upfront in case the state was delayed in payment. Mr. Kohuth also asked what specific funding was allocated as it is not stated in the capital ordinance. Ms. Dyer explained that during the last meeting the specifics were broken down and Mr. Ramos agreed and said that all funding had been discussed in previous meetings. There were no further questions. Motion was made by Mr. Boynton to close to the public, seconded by Mr. Ramos. All were in favor – aye. Motion was made by Mr. Boynton to approve for adoption, seconded by Mr. McPeek. Roll call vote: Mr. Boynton-yes; Mr. Desiderio-yes; Mr. McPeek-yes; Mr. Ramos-yes; Mr. Stracco-yes. This Ordinance will be effective 20 days after publication date.

#2020-09 ORDINANCE CREATING A NEW CHAPTER 24 OF THE FRELINGHUYSEN TOWNSHIP CODE, IMPOSING A TAX AT A UNIFORM PERCENTAGE RATE ON CHARGES OF RENT FOR THE OCCUPANCY OF A ROOM OR ROOMS IN A HOTEL

WHEREAS, pursuant to P.L. 2003, c. 114 (N.J.S.A. 40:48F-1), the governing body of a municipality is authorized, through the adoption of an ordinance, to imposing a tax at a uniform percentage rate not to exceed three (3%) percent on charges of rent for every occupancy on or after July 1, 2004 of a room or rooms in a hotel or motel; and WHEREAS, the Township of Frelinghuysen desires to amend the Frelinghuysen Township Code to add a new Chapter 24, "Hotel and Motel Room Occupancy Tax," imposing a tax of three (3%) percent on charges of rent for every occupancy of a room or rooms in a hotel or motel. NOW THEREFORE, BE IT ORDAINED by the Mayor and Committee of the Township of Frelinghuysen as follows:

Section I 1. The Frelinghuysen Township Code is amended by adding thereto a new Chapter 24, to read as follows: **Chapter 24 Hotel and Motel Room Occupancy Tax**

SECTION 24-1 CHAPTER TITLE. This Chapter shall be known and may be known as the "Hotel and Motel Room Occupancy Tax of the Township of Frelinghuysen." **SECTION 24-2**

PURPOSE. It is the purpose of this article to implement the provisions of P.L. 2003, c. 114,^[1] which authorizes the governing body of a municipality to adopt an ordinance imposing a tax at a uniform percentage rate not to exceed 3% on charges of rent for every occupancy on or after July 1, 2004, of a room or rooms in a hotel subject to taxation pursuant to Subsection (d) of Section 3 of P.L. 1966, c. 40 (N.J.S.A. 54:32B-3). **SECTION 24-3 DEFINITIONS. Hotel**

or Motel: A building or portion thereof which is regularly used and kept open as such for the purpose of furnishing sleeping accommodations and related services for pay to tourists, transients, or travelers. It includes, but is not limited to, the following: A. An apartment hotel or motel, bed-and-breakfast, motel, inn, tourist home, tourist house or court, tourist cabin and club; B. A boardinghouse or rooming house containing eight or more units; and C. Any other building or group of buildings in which sleeping accommodations are normally available to the public on a transient basis. **Professionally managed unit:** A room, group of rooms, or other living or sleeping space for the lodging of occupants in New Jersey, that is offered for rent as a rental unit that does not share any living or sleeping space with any other rental unit, and that is directly or indirectly owned or controlled by a person offering two or more units for rent during the calendar year. **Residence:** A house, condominium, or other residential dwelling unit in a building or structure that is designed, constructed, leased, rented, let or hired out, or otherwise made available for use as a residence. **Transient Accomodation:** A room, group of rooms, or other living or sleeping space for the lodging of occupants, including but not limited to residences or buildings used as residences. However, it does not include: A. A hotel or hotel room; B. A room, group of rooms, or other living or sleeping space used as a place of assembly. C. A dormitory or other similar residential facility of an elementary or secondary school or a college or university. D. A hospital, nursing home, or other similar residential facility of a provider of services for the care, support and treatment of individuals that is licensed by the state. E. A campsite, cabin, lean-to, or other similar residential facility of a campground or an adult or youth camp. F. A furnished or unfurnished private residential property, including but not limited to condominiums, bungalows, single-family homes, and similar living units, where no maid service, room service, linen-changing service, or other common hotel services are made available by the lessor, and the rental transaction is executed by a real estate broker licensed by the New Jersey Real Estate Commission pursuant to N.J.S.A. 45:15-1 et seq., and where the keys to the property, whether a physical key, access to a keyless locking mechanism, or other means of physical entrance to the property, are provided to the lessee at the offsite location of the licensed real estate broker. G. Leases of real property with a term of at least 90 consecutive days. **Transient space marketplace:** An online marketplace through which a person may offer transient accommodations or hotel rooms to individuals. It allows transient accommodations or hotel rooms to be advertised or listed through an online marketplace in exchange for consideration or provides a means for a customer to arrange for the occupancy of the transient accommodation or hotel room in exchange for consideration. A transient space marketplace does not include an online marketplace operated by or on behalf of a hotel or hotel corporation that facilitates customer occupancy solely for the hotel or hotel corporation's owned or managed hotels and franchisees. **Unit:** Any portion of a building which is, or may be, rented or leased separately to any individual or family. **SECTION 24-4 TAX ESTABLISHED.** A. There is hereby established a hotel and motel room occupancy tax in the Township of Frelinghuysen, which shall be fixed at a uniform percentage rate of 3 percent on charges of rent, on or after the adoption of this Ordinance and publication as provided by law, of a room or rooms or unit or units in a hotel, motel, transient accommodation offered through a transient space marketplace, and professionally managed unit subject to taxation pursuant to Subsection (d) of Section 3 of P.L. 1966, c. 40, N.J.S.A. 54:32B-3 (sales tax). B. The hotel and motel room occupancy tax shall be in addition to any other tax or fee imposed pursuant to statute or local ordinance or resolution by any governmental entity upon the occupancy of a hotel room. **SECTION 24-5 EXEMPTION.** The hotel and motel room occupancy tax authorized herein shall not be imposed on the rent for an occupancy if the purchaser, user or consumer is an entity exempt from the tax imposed on an occupancy under the "Sales and Use Tax Act" pursuant to Subsection (a) of Section 9 of P.L. 1966, c. 30 (N.J.S.A. 54:32B-9). **SECTION 24-6. SPECIAL STATUTORY PROVISIONS; PENALTY.** In accordance with the requirements of N.J.S.A. 40:48F-2: A. All taxes imposed by this article shall be paid by the purchaser. B. A vendor shall not assume or absorb any tax imposed by this article. C. A vendor shall not in any manner advertise or hold out to any person or to the public in general, in any manner, directly or indirectly, that the tax will be assumed or absorbed by the vendor, that the tax will not be separately charged and stated to the customer, or that the tax will be refunded to the customer. D. Each assumption or absorption by a vendor of the tax shall be deemed a separate offense, and each representation or advertisement by a vendor for each day that the representation or advertisement continues shall be deemed a separate offense. E. The penalty for violation of the foregoing provisions shall be a **\$1,250 fine** for each offense. **SECTION 24-7 COLLECTION OF TAX.** The tax imposed by this article shall be collected on behalf of the Township of Frelinghuysen by the person collecting the rent from the customer. Each person required to collect the tax herein imposed shall be personally liable for the tax imposed, collected or required to be collected hereunder. Any such person shall have the same right in respect to collecting the tax from a customer as if the tax were a part of the rent and payable at the same time; provided that the Chief Financial Officer of the Township shall

be joined as a party in any action or proceeding brought to collect the tax. **SECTION 24-8 ENFORCEMENT.** The Chief Financial Officer or his/her designee shall enforce the provisions of this article requiring that the tax be collected and paid to the Township. This may be accomplished in any manner permitted by law including civil litigation. **SECTION 24-9. VIOLATIONS AND PENALTIES.** In addition to the special provisions and penalty provided in this article, any person who violates, or who fails or refuses to comply with this article, shall be liable for penalty, upon conviction thereof, as provided in this Code of the Township of Frelinghuysen under Section _____ of such Code of Ordinances. **SECTION 24-10. EFFECTIVE DATE.** This article shall take effect immediately upon final passage and publication as provided by law. The tax provisions of this article shall take effect on the first day of the first full month occurring 90 days after the date of transmittal by the Township Clerk of a certified true copy of this article by certified mail, return receipt requested, to the New Jersey State Treasurer; to the New Jersey State Division of Taxation at the following address: 50 Barrack Street, P.O. Box 628, Trenton, New Jersey 08695; and to each hotel and motel located within the Township of Frelinghuysen. Notice of adoption shall be published as provided by law. **Section II** 1. All ordinances or parts of ordinances inconsistent herewith are repealed to the extent of such inconsistency. 2. If any word, phrase, clause, section or provision of this ordinance shall be found by any Court of competent jurisdiction to be unenforceable, illegal or unconstitutional, such word, phrase, clause, section, or provision shall be severable from the balance of the ordinance and the remainder of the ordinance shall remain in full force and effect.

ATTEST: TOWNSHIP OF FRELINGHUYSEN
DONNA ZILBERFARB, Clerk CHRISTOPHER STRACCO, Mayor

NOTICE Notice is hereby given that the foregoing Ordinance was introduced and passed on first reading at the regular meeting of the Frelinghuysen Township Committee held on June 17, 2020 and will be considered for final reading and adoption at the meeting of the Frelinghuysen Township Committee to be held on July 15, 2020 at the Municipal Building, 210 Main Street, Johnsonburg, New Jersey at which time and place all interested parties may appear for or against the passage of said Ordinance. DONNA ZILBERFARB, Clerk. Motion was made by Mr. Ramos to open for first reading for introduction, seconded by Mr. Boynton. Roll call vote: Mr. Boynton-yes; Mr. Desiderio-yes; Mr. Mcpeek-yes; Mr. Ramos-yes; Mr. Stracco-yes. Second reading for adoption will be held on July 15, 2020.

RESOLUTIONS:

#2020-40 RESOLUTION REQUESTING GOVERNOR MUPRHY RELEASE DISCRETIONARY FUNDS FOR THE RELIEF OF COVID-19 EXPENSES IN WARREN COUNTY AND THEIR MUNICIPALITIES

WHEREAS, the Coronavirus Aid, Relief, and Economic Security (CARES) Act was passed by Congress with overwhelming, bipartisan support and was signed into law by the President on March 27th, 2020; and **WHEREAS**, the CARES Act provided payments to State, Local, and Tribal governments navigating the impact of the COVID-19 outbreak in the following amounts to counties in NJ:

Bergen	\$162,000,000
Camden	\$88,000,000
Essex	\$139,000,000
Hudson	\$117,000,000
Middlesex	\$143,000,000
Monmouth	\$107,000,000
Ocean	\$105,000,000
Passaic	\$87,000,000
Union	\$97,000,000

WHEREAS, On April 24, 2020, the President signed into law a second federal package of funding intended to provide relief from COVID expenses, known as the "COVID-19 3.5" relief package, which provided the following funds to NJ counties:

Atlantic	\$704,535
Bergen	\$8,310,445
Burlington	\$876,000
Camden	\$2,186,348
Essex	\$4,792,503
Gloucester	\$804,857
Hudson	\$1,874,303
Mercer	\$TBD
Middlesex	\$1,739,905
Monmouth	\$2,348,328
Morris	\$2,182,700
Ocean	\$820,000
Passaic	\$537,434

Somerset \$646,398
 Union \$4,139,331

WHEREAS, Warren County and their respective municipalities have not yet received any federal funding despite being located in the so-called “hot” region of the COVID-19 outbreak and despite having case counts of Covid higher than many counties that were awarded funds through antiquated and pre-determined formulas; and **WHEREAS**, as part of the CARES Act, the State of NJ received certain non-entitlement funding through the CDGB (\$4 million) and ESG (more than \$11 million) that could be used for discretionary needs throughout the state; and **WHEREAS**, on April 4, 2020, Congressman Josh Gottheimer and Senator Steven Oroho wrote to Governor Murphy requesting that these discretionary funds be allocated to Warren and Sussex Counties and their respective municipalities; and **WHEREAS**, to date plans for those discretionary funds have not been announced; and **WHEREAS**, to date Warren County has spent \$919, 849 on operations of a COVID-19 testing facility for New Jersey residents; and **WHEREAS**, as part of the plan to re-open the state, the Governor has asked for increased COVID-19 testing, but Warren County’s testing site must cease operations at the end of May due to the total lack of federal or state funding. **NOW, THEREFORE, BE IT RESOLVED**, the Township Committee of The Township of Frelinghuysen hereby requests that Governor Murphy allocate discretionary funds to the County of Warren for the reimbursement of expenses related to its significant number of Covid-19 cases and to aid with the Governor’s goal of continuing and increasing testing required for the re-opening of the state. **BE IT FURTHER RESOLVED**, that a copy of this resolution be sent to Warren County’s federal delegation with a request for their support and advocacy for New Jersey residents who reside here. **CERTIFICATION** I, Donna Zilberfarb, Municipal Clerk of the Township of Frelinghuysen, do hereby certify the above to be a true copy of a resolution adopted by the Frelinghuysen Township Committee at their meeting of June 17, 2020 Donna M. Zilberfarb, RMC

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
Mr. Boynton	X		X			
Mr. Desiderio			X			
Mr. McPeck			X			
Mr. Ramos		X	X			
Mr. Stracco			X			

#2020-41 GOVERNING BODY CERTIFICATION OF THE ANNUAL AUDIT FORM OF RESOLUTION WHEREAS, N.J.S.A. 40A:5-4 requires the governing body of every local unit to have made an annual audit of its books, accounts and financial transactions, and WHEREAS, the Annual Report of Audit for the year 2019 has been filed by a Registered Municipal Accountant with the Municipal Clerk pursuant to N.J.S.A. 40A:5-6, and a copy has been received by each member of the governing body; and, WHEREAS, R.S. 52:27BB-34 authorizes the Local Finance Board of the State of New Jersey to prescribe reports pertaining to the local fiscal affairs; and, WHEREAS, the Local Finance Board has promulgated N.J.A.C. 5:30-6.5, a regulation requiring that the governing body of each municipality shall by resolution certify to the Local Finance Board of the State of New Jersey that all members of the governing body have reviewed, as a minimum, the sections of the annual audit entitled “Comments and Recommendations”, and, WHEREAS, the members of the governing body have personally reviewed as a minimum the Annual Report of Audit, and specifically the sections of the Annual Audit entitled “Comments and Recommendations, as evidenced by the group affidavit form of the governing body attached hereto; and, WHEREAS, such resolution of certification shall be adopted by the Governing Body no later than forty-five days after the receipt of the annual audit, pursuant to N.J.A.C. 5:30-6.5; and, WHEREAS, all members of the governing body have received and have familiarized themselves with, at least, the minimum requirements of the Local Finance Board of the State of New Jersey, as stated aforesaid and have subscribed to the affidavit, as provided by the Local Finance Board, and WHEREAS, failure to comply with the regulations of the Local Finance Board of the State of New Jersey may subject the members of the local governing body to the penalty provisions of R.S. 52:27BB-52, to wit: R.S. 52:27BB-52: A local officer or member of a local governing body who, after a date fixed for compliance, fails or refuses to obey an order of the director (Director of Local Government Services), under the provisions of this Article, shall be guilty of a misdemeanor and, upon conviction, may be fined not more than one thousand dollars (\$1,000.00) or imprisoned for not more than one year, or both, in addition shall forfeit his office. **NOW, THEREFORE BE IT RESOLVED**, That the Township Committee of the Township of Frelinghuysen, hereby states that it has complied with N.J.A.C. 5:30-6.5 and does hereby submit a certified copy of this resolution and the required affidavit to said Board to show evidence of said compliance. I HEREBY CERTIFY THAT THIS IS A TRUE COPY OF THE RESOLUTION PASSED AT THE MEETING HELD ON JUNE 17, 2020. Donna M. Zilberfarb, Municipal Clerk

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
Mr. Boynton	X		X			

Mr. Desiderio			X			
Mr. McPeek			X			
Mr. Ramos		X	X			
Mr. Stracco			X			

#2020-42

Resolution File Name: 2106_87r_06-17-2020_2020-1.pdf

[Email the 159 if not using Outlook](#)

159 File Name: 2106_159_06-17-2020_2020-1.xlsm

571

Select your local Government unit by pressing the triangle

Budget Amendment Certification Form, Appropriations Offset by Revenue

Counties/Municipalities (NJSA 40A:4-87) or Fire Districts (NJSA 40A:14-78.5)

6/17/2020

Resolution # 2020-1

Resoluti
on Date:

Muni Code 2106 Organization Name **2106 Frelinghuysen Township - County of Warren**

Fiscal Year **6**

Revenue Title 72 Amount \$ 700.00

Description

Appropriation Title 72 Amount \$ 700.00

Description

Local Match Amount

Municipalities and Counties only		Chapter 85 - Title and Text	
Appropriation (From)	Title	Amount	
Appropriation (To)	Title	Amount	

By electronic transmittal of this form the County Clerk of the Board/Municipal Clerk/Fire District Executive Director certify that this resolution, reference above and included as an attachment with this form, is a true resolution and was properly adopted by the respective governing body

By electronic transmittal of this form the County/Municipality CFO or the Fire District Accountant certifies that this revenue has been realized and/or is in receipt of written notification from the funding source cited in the resolution and included as an attachment with this form and that the revenue/appropriation identified above meets all statutory requirements and that the Annual Operating Budget has been amended to include this item of revenue/appropriation.

Donna Zilberfarb

Danette Dyer

County Clerk of the Board, Municipal Clerk, or Fire District Director
Municipal Clerk

County/Municipal CFO or Fire District Accountant
Chief Financial Officer

Title of Certifying Officer
clerk@frelinghuysen-nj.us

Title of Certifying Officer
cfo@frelinghuysen-nj.us

Email Address
908-852-4121

Email Address
908-852-4121

Telephone Number

Telephone Number

Approval is hereby given to the cited resolution adopted by the governing body pursuant to N.J.S.A.40A: 4-87

For Director, Division of Local Government Services by:

5

Approved Date:

Duly Appointed Designee

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I, Donna M. Zilberfarb, Clerk of the Township of Frelinghuysen, do hereby certify the foregoing Resolution to be a true and accurate copy adopted by the Township Committee on June 17th, 2020. Donna M. Zilberfarb, RMC

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
Mr. Boynton	X		x			
Mr. Desiderio			x			
Mr. McPeek		X	x			
Mr. Ramos			x			
Mr. Stracco			x			

WHEREAS, AN ORDINANCE OF THE TOWNSHIP OF FRELINGHUYSEN ESTABLISHING SALARY RANGES was adopted on May 20, 2020

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Township Committee of the Township of Frelinghuysen, County of Warren and

State of New Jersey, that the annual, monthly or hourly salaries of the elected officials, appointees and employees of the Township of Frelinghuysen, effective January 1, 2020 shall be as follows:

TITLE:	SALARY	
MAYOR	\$3,568.00	ANNUAL
TOWNSHIP COMMITTEE MEMBERS	\$3,567.00	ANNUAL
MUNICIPAL CLERK	\$70,215.00	ANNUAL
ASSESSMENT SEARCH OFFICER	\$2,794.00	ANNUAL
PART TIME CLERICAL HELP (GALANTE)	\$13.53	HOURLY
TAX COLLECTOR	\$16,237.00	ANNUAL
TAX ASSESSOR	\$32,743.00	ANNUAL
CHIEF FINANCIAL OFFICER	\$17,317.00	ANNUAL
QUALIFIED PURCHASING AGENT	\$1,099.00	ANNUAL
BOARD OF HEALTH MEMBERS	\$28.54	ANNUAL
BOARD OF HEALTH SECRETARY	\$766.00	ANNUAL
ANIMAL CONTROL OFFICER	\$8,129.00	ANNUAL
OPEN SPACE SECRETARY	\$303.00	ANNUAL
FARMLAND PRESERVATION SECRETARY	\$303.00	ANNUAL
CLEAN COMMUNITIES COORDINATOR	\$578.00	ANNUAL
RECYCLING COORDINATOR	\$578.00	ANNUAL
FORESTRY MANAGEMENT SECRETARY	\$1,040.00	ANNUAL
ENVIRONMENTAL COMM SECRETARY	\$1,110.00	ANNUAL
HISTORIC PRESERVATION SECRETARY	\$541.00	ANNUAL
RECREATION SECRETARY	\$612.00	ANNUAL
EMERGENCY MANAGEMENT COORDINATOR	\$1,020.00	ANNUAL
DEPUTY EMERGENCY MGT COORDINATOR	\$1,020.00	ANNUAL
ASSISTANT EMERGENCY MGMT COORDINATORS (4)	\$255.00	ANNUAL
STATE OF EMERGENCY VARIABLE COMP	\$100.00	NOT TO EXCEED \$100 PER DAY OF EMERGENCY
CONSTRUCTION OFFICER	\$58,500.00	ANNUAL
TEMP SUBCODE INSPECTOR	\$50.00	PER HOUR
FIRE INSPECTOR OFFICIAL	\$13,000.00	ANNUAL
ELECTRICAL INSPECTOR	\$13,000.00	ANNUAL
PLUMBING SUBCODE INSPECTOR	\$13,000.00	ANNUAL
TECHNICAL ASSISTANT TO THE CONSTRUCTION OFFICER	\$8,000.00	ANNUAL
ZONING OFFICER	\$5,999.00	ANNUAL
CODE ENFORCEMENT OFFICER	\$30.00	PER HOUR
LAND USE SECRETARY	\$1,624.00	ANNUAL
DPW SUPERVISOR	\$2,380.00	ANNUAL
DPW FOREMAN	\$30.84	PER HOUR
DPW OPERATOR/LABORER	\$18.73	PER HOUR
TEMPORARY DPW LABORER	range \$10-\$20	PER HOUR
TEMPORARY DPW EQUIPMENT OPERATOR WITH CDL	\$25.00	PER HOUR
TEMPORARY DPW EQUIPMENT OPERATOR WITHOUT CDL	\$20.00	PER HOUR
SAFETY DIRECTOR	\$2,035.00	ANNUAL
MANAGER OF PUBLIC LANDS	\$659.00	ANNUAL
ASSISTANT MANAGER OF PUBLIC LANDS	\$659.00	ANNUAL

BE IT FURTHER ORDAINED, that all salaries shall be retroactive to January 1, 2020 except as otherwise noted.

BE IT FURTHER ORDAINED, that this Resolution shall take effect upon adoption.

I, Donna M. Zilberfarb, Clerk of the Township of Frelinghuysen, do hereby certify the foregoing Resolution to be a true and accurate copy adopted by the Township Committee on June 17th, 2020. Donna M. Zilberfarb, RMC

ROLL CALL VOTE:

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
Mr. Boynton	X		X			
Mr. Desiderio			X			
Mr. McPeek			X			
Mr. Ramos		X	X			
Mr. Stracco			X			

2020 - 44 FRELINGHUYSEN TOWNSHIP TAX COLLECTOR WHEREAS, a resolution is required by the Tax Collector to refund an overpayment of 2020 taxes. The property owner's filed for and received a 100% disabled veteran exemption granted by the Tax Assessor effective July 1st, 2019. The mortgage company paid the 1st & 2nd quarter taxes in error and are now entitled to a refund, .

Block Lot Pay To Amount
1201 17.24 PennyMac \$ 4,857.64

NOW, THEREFORE BE IT RESOLVED by the Township Committee that the Treasurer is hereby authorized to refund the above property taxes. I hereby certify the foregoing to be a true and accurate copy of a resolution adopted by the Township Committee at its' meeting held on June 17th 2020. Donna M. Zilberfarb Municipal Clerk

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
Mr. Boynton		X	X			
Mr. Desiderio			X			
Mr. McPeek			X			

Mr. Ramos	X		X			
Mr. Stracco			X			

2020-45 TOWNSHIP OF FRELINGHUYSEN WARREN COUNTY, NEW JERSEY

WHEREAS, the Tax Assessor has granted a 100% disabled veteran exemption on the property listed below, **effective February 3rd, 2020**. The Tax Collector is therefore relieved of collecting taxes in the amount of \$ 8,274.46 (this amount is for the 1st pro-rated, 2nd & 3rd quarter 2020 taxes – 4th quarter TBD) WHEREAS, the Tax Collector advises of the payment of taxes for the tax year 2020. The property owner’s mortgage company paid the 1st & 2nd quarter taxes as billed. NOW, THEREFORE, BE IT RESOLVED on this 17th day of June, 2020 by the Mayor and Township Committee that the Chief Financial Officer is hereby authorized to issue a refund of the taxes paid, as listed below:

BLOCK	LOT	OWNER	AMOUNT
1401	1.38	William & Angela Calamusa	\$ 4,971.86

I, Donna M. Zilberfarb, Clerk of the Township of Frelinghuysen, do hereby certify the foregoing Resolution to be a true and accurate copy adopted by the Township Committee on June 17th, 2020. Donna M. Zilberfarb, RMC

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
Mr. Boynton	X		X			
Mr. Desiderio			X			
Mr. McPeek		X	X			
Mr. Ramos			X			
Mr. Stracco			X			

#2020-46 RESOLUTION APPROVING PAYMENT OF BILLS FOR THE MONTH OF JUNE 2020 WHEREAS, the Finance Committee of the Township of Frelinghuysen have reviewed the bills submitted by the Municipal Clerk to the Frelinghuysen Township Committee for the month of JUNE 2020; and WHEREAS, the Finance Committee find the bills to be in order and recommend to the Township Committee that they be paid by the Chief Finance Officer. NOW, THEREFORE BE IT RESOLVED, by the Frelinghuysen Township Committee that all bills submitted for the above named date are reasonable and proper and are to be paid from their appropriate account. Donna M. Zilberfarb, Municipal Clerk

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
Mr. Boynton	X		X			
Mr. Desiderio			X			
Mr. McPeek			X			
Mr. Ramos		X	X			
Mr. Stracco			X			

#2020-47 Township Committee Of The Township of Frelinghuysen, Warren County, State of New Jersey Authorizing Township Amendments to Outdoor Dining Permits

WHEREAS, Governor Murphy has issued Executive Order No. 150 permitting the resumption of outdoor dining and beverage sales and consumption with restrictions imposed by the New Jersey Department of Health; and, **WHEREAS**, according to Executive Order No. 150, effective at 6:00 a.m. on Monday, June 15, 2020, restaurants, cafeterias, dining establishments, and food courts, with or without a liquor license, bars, and all other holders of a liquor license with retail consumption privileges, collectively referred to as “food or beverage establishments,” are permitted to offer in-person service at outdoor areas; and **WHEREAS**, the Township Committee desires to assist restaurant businesses during the COVID-19 pandemic and emergency by establishing an expedited process for the possible temporary expansion of the space available for outdoor dining in compliance with Executive Order No. 150 and the New Jersey Department of Health. **NOW, THEREFORE, BE IT RESOLVED** that, in light of the fact that Executive Order No. 150, and Department of Health Executive Directive 20-014 have specifically allowed outdoor dining to resume with the restrictions contained therein, the Township Committee of the Township of Frelinghuysen hereby temporarily waives the regular procedures for land use permits for outdoor dining expansion by permitting businesses to submit an expedited Outdoor Dining Permit application and plan for the balance of the year 2020, including the potential expansion of such dining onto sidewalks and parking lots, to the Township Construction Code official for review; and **BE IT FURTHER RESOLVED**, the Construction Code Official, in consultation with the Fire Code Official, Subcode Official, local Police Department and the Board of Health and any other official that the Construction Code Official deems necessary, shall review such application and plan on an expedited basis, and shall work with such business to reach accommodations to assist such businesses with obtaining an Outdoor Dining Permit from the Township, keeping in mind that the safety and

health of the public shall be of the utmost importance; and **BE IT FURTHER RESOLVED**, that once the Construction Code Official , in consultation with the other aforementioned township officials, is satisfied that the business has demonstrated that their outdoor seating plan is safe for customers, staff and the general public, the Construction Code official shall issue such Outdoor dining permit; and **BE IT FURTHER RESOLVED**, that the fees associated with such Outdoor Dining Permit shall be waived for the year 2020 to assist such businesses during the COVID-19 pandemic. **CERTIFICATION** I, Donna Zilberfarb, Municipal Clerk of the Township of Frelinghuysen, do hereby certify the above to be a true copy of a resolution adopted by the Frelinghuysen Township Committee at their meeting of June 17, 2020 Donna M. Zilberfarb, RMC

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
Mr. Boynton	X		X			
Mr. Desiderio			X			
Mr. McPeck			X			
Mr. Ramos		X	X			
Mr. Stracco			X			

#2020-48

Resolution File Name: 2106_87r_06-17-2020_2020-2.pdf

[Email the 159 if not using Outlook](#)

159 File Name: 2106_159_06-17-2020_2020-2.xlsm

571

Select your local Government unit by pressing the triangle

Budget Amendment Certification Form, Appropriations Offset by Revenue

Counties/Municipalities (NJSA 40A:4-87) or Fire Districts (NJSA 40A:14-78.5)

6/17/2020

Resolution 2020-2

#

Resol
ution
Date:

Muni Code

2106

Organization Name

**2106 Frelinghuysen Township -
County of Warren**

Fiscal Year

6

Revenue

Title

71

Amount

\$

8,977.43

Description

Appropriation

Title

71

Amount

\$

8,977.43

Description

Local Match

Amount

Municipalities and
Counties only

Chapter 85 - Title and Text

Appropriation
(From)

Title

Amount

Appropriation
(To)

Title

Amount

By electronic transmittal of this form the County Clerk of the Board/Municipal Clerk/Fire District Executive Director certify that this resolution, reference above and included as an attachment with this form, is a true resolution and was properly adopted by the respective governing body

By electronic transmittal of this form the County/Municipality CFO or the Fire District Accountant certifies that this revenue has been realized and/or is in receipt of written notification from the funding source cited in the resolution and included as an attachment with this form and that the revenue/appropriation identified above meets all statutory requirements and that the Annual Operating Budget has been amended to include this item of revenue/appropriation.

Donna
Zilberfarb

Danette
Dyer

County Clerk of the Board, Municipal Clerk, or Fire
District Director

County/Municipal CFO or Fire
District Accountant
Chief Financial Officer

Municipal Clerk

Title of Certifying
Officer

Title of Certifying Officer

clerk@frelinghuysen-nj.us

cfo@frelinghuysen-nj.us

Email Address

Email Address
908-852-4121

908-852-4121

Telephone Number

Telephone Number

Approval is hereby given to the cited resolution adopted by the governing body pursuant to N.J.S.A.40A: 4-87 For Director, Division of Local Government Services by:

5

Approved Date:

Duly Appointed Designee

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I, Donna M. Zilberfarb, Clerk of the Township of Frelinghuysen, do hereby certify the foregoing Resolution to be a true and accurate copy adopted by the Township Committee on June 17th, 2020. Donna M. Zilberfarb, RMC

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
Mr. Boynton		X	x			
Mr. Desiderio			x			
Mr. McPeek			x			
Mr. Ramos	X		x			
Mr. Stracco			x			

#2020-49 RENEWAL OF LIQUOR LICENSES IN THE TOWNSHIP OF FRELINGHUYSEN, COUNTY OF WARREN, STATE OF NEW JERSEY FOR THE YEAR 2020-2021 WHEREAS, the following Plenary Retail Consumption Licensee has filed an application with the Municipal Clerk together with the necessary fees for the year 2020-2021

2106-33-003-008 Sweet Janes Café and Bar

WHEREAS, Clearance Certificates have been received from the New Jersey Division of Taxation, verifying compliance with Chapter 161, Laws of New Jersey by the above applicant. NOW, THEREFORE BE IT RESOLVED, by the Mayor and Township Committee of the Township of Frelinghuysen on this 17th day of June, 2020 that the renewal of the above mentioned Plenary Retail Consumption license is granted for the year 2020-2021. CERTIFICATION I, Donna Zilberfarb, Municipal Clerk of Frelinghuysen Township, Warren County do hereby certify the above to be a true copy of a resolution adopted by the Frelinghuysen Township Committee at their meeting of June 17, 2020. Donna Zilberfarb, Municipal Clerk SEAL

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
Mr. Boynton		X	X			
Mr. Desiderio			X			
Mr. McPeek			X			
Mr. Ramos	X		X			
Mr. Stracco			X			

COMMITTEE REPORTS:

Mayor Stracco had nothing to report on municipal courts. The route 94 property will be discussed in executive session.

Mr. Ramos is working with Mr. Beilin to have a meeting set up. Maps have been sent over to altice/Service electric.

Mr. Boynton had a resident questioning about the road work happening on Camp Weaqua Road. Mr. Boynton explained everything and that the town is abiding by the state rules and regulations and invited Mr. James to join the next township meeting. Mr. Boynton also met with Cathy Bao-Bean and helped the exercisers get some equipment out of the rec center.

Mr. Desiderio explained that he lent the town a set a stairs a few years ago and they had recently gotten scraped and he would like to be reimbursed. Mr. Ramos stated that employees/committeepersons should not be lending things to the municipality.

Mr. McPeek explained that he had 2 residents ask about the ordinance on bamboo in the township. Mr. Beilin explained that it was a fairly restricted ordinance and will look into and send an amendment for the next meeting.

Mr. Wacks complimented the committee on how well they are handling these virtual meetings. Mr. Beilin discussed the Governor's executive order for reopening recreation and entertainment and that the town should reach out to the county board of health and get their guidance on this. Mr. Beilin was advised that a windshield had been hit and broke by our mower at Route 94 and Camp Wasigan Roads. After discussion, motion was made by Mr. Boynton to approve windshield subject to legal release, seconded by Mr. Desiderio. All were in favor – aye. He will have a release drawn up and sent to the clerk for signature and payment.

Nick Pachnos let everyone know there wasn't much news and that forest manor is quieting down with the pandemic. He is getting monies and receipts together for submittal for reimbursement. The Mayor, OEM and Clerk will discuss situation for opening of townhall.

Ms. Zilberfarb asked the committee for approval for the kiosk location for Sadie Forbes, who is completing her Gold Award for Girl Scouts. After discussion, Ms. Zilberfarb will send the committee photos of where it will be. Ms. Zilberfarb also explained that the pipe on Kerrs Corner and Mill and Mott Road that it is bad and needs to be replaced. Originally, it was thought it was a county pipe but it is the townships. She discussed shutting down roads to have the pipe replaced.

OLD BUSINESS:

Salt shed discussed in Mr. Sterbenz report.

Employee handbook – motion was made by Mr. McPeek to carry to the July work session, seconded by Mr. Boynton

NEW BUSINESS:

- Barbara Davis, The Land Conservancy, presented to the committee the plans for updating the Farmland Preservation Plan. She explained that the SADC requires 2 public meetings and the second meeting will either be in front of the Land Use Board or the Township Committee. She discussed each section and steps needed to take place and explained that there will be a new updated map as the current one is dated 2008. She let the township know that they have met their 10 year goal and has preserved approximately 2300 acres. Mr. Ramos asked how our total preserved acres compares to surrounding towns, in particular Hope and Hardwick. Ms. Davis will get that information back to the committee. Motion was made to open to the public by Mr. Boynton, seconded by Mr. Ramos. All were in favor – aye. There was no public comment. Motion was made by Mr. Boynton to close to the public, seconded by Mr. Ramos. All were in favor – aye. Mr. Stracco thanked Ms. Davis for the updates and an excellent presentation.
- Paul Sterbenz, Maser consulting, discussed Greendell Road Phase I and asked for authorization to proceed. Motion was made by Mr. McPeek to authorize Mr. Sterbenz to proceed, seconded by Mr. Boynton. Roll call vote: Mr. Boynton-yes; Mr. Desiderio-yes; Mr. McPeek-yes; Mr. Ramos-yes; Mr. Stracco-yes.
- He discussed the salt shed plans and the next steps are to submit plans to SHIPO. Mr. Ramos explained the plans that were drawn up and asked for any alterations or suggestions from the committee prior to Mr. Sterbenz submitting to SHIPO. Mr. Ramos asked that all look at the plans and have any recommendations for the July 8th work session. After the work session the plans can go to SHIPO.
- Mr. Sterbenz also discussed the 2021 Municipal Aid program and asked which road they would like to submit an application for. After discussion, Mr. Desiderio made a motion for Mr. Sterbenz to go forward with the application for 2021 for Camp Wasigan Road, seconded by Mr. Boynton. All were in favor. Mr. Sterbenz will submit the application.

DEPARTMENT REPORTS:

Motion was made by Mr. Boynton for a consent agenda for department reports 1-9, seconded by Mr. McPeek. All were in favor.

DPW - discussed during the clerk's report.

Land Manager - nothing new to report.

Recreation committee – Mr. Ramos explained that soccer signups were going to start but no monies will be collected until it is certain there will be a season. Practices can start on

Monday. Mr. Ramos also mentioned the fire pit rules and regulations and would like to be placed on the agenda for the work session. Ms. Zilberfarb apologized for leaving that off the agenda.

Environmental Commission - no meeting.

Farmland/Open space Committee – no meeting

Historic Committee – no meeting.

OPEN MEETING TO THE PUBLIC:

Motion was made by Mr. McPeek, seconded by Mr. Boynton to open meeting to the public limited to 20 minutes with 3 minutes per member of the public. All were in favor. Spoke were:

- Marty Conner inquired that last month IDT energy coop was discussed and thought that it was being placed on the agenda for the future. Ms. Zilberfarb explained that it will be put on the agenda but won't be discussed until late fall.
- Dan Kohuth inquired about roadside mowing and how far back they mow. Mr. Kohuth felt that on Kerrs Corner Road they are going higher than normal and back further than normal and wanted to know if there is a specification on how far they are to mow. Mr. McPeek stated that the State and County do that type of mowing all the time. Mr. Stracco asked Ms. Zilberfarb to check into this. Mr. Boynton commented that they should be conscientious and that would improve the life of the mower.

Motion was made by Mr. Boynton, seconded by Mr. McPeek to close to the public. All were in favor.

EXECUTIVE SESSION:

Motion was made by Mr. Boynton, seconded by Mr. Mcpeek to enter into executive session.

No action was taken.

Motion was made by Mr. Boynton, seconded by Mr. Ramos to exit executive session.

RETURN TO REGULAR SESSION:

Mr. Wacks explained that the executive session was to discuss various contracts and sales for the township.

CORRESPONDENCE:

- State of New Jersey, DEP – NJDEP Case Number: 20-06-01-1044-24
- New Jersey League of Municipalities – Annual conference
- Blairstown Fire – May report

ADJOURNMENT:

There being no further business, motion was made by Mr. Boynton, seconded by Mr. McPeek to adjourn the meeting at 10:04 p.m. All were in favor.

Respectfully Submitted,

Donna Zilberfarb, RMC