

MINUTES OF REGULAR MEETING OF MAY 17, 2017

The regular meeting of the Frelinghuysen Township Committee was held in the Municipal Building, 210 Main Street, Johnsonburg, New Jersey on Wednesday, May 17, 2017 and was called to order at 7:30 p.m. by Mayor, Frank Desiderio.

SUNSHINE LAW STATEMENT:

Under the provisions of the Open Public Meetings Act, adequate notice of this meeting was provided by posting notice on the Township bulletin board and by e mailing notice to the New Jersey Herald and The Express-Times.

ROLL CALL:

Those present were: Mayor Frank Desiderio, Deputy Mayor Chris Stracco, Committeeman Charlie Marra, Committeeman Christopher Kuhn, Attorney Edward Wacks, CFO Danette Dyer, and Acting Clerk Donna Zilberfarb.

MINUTES:

1. April 19, 2017 regular session meeting minutes were approved as amended on a motion by Mr. Marra, seconded by Mr. Desiderio. All were in favor. Mr. Kuhn and Mr. Stracco abstained.
2. April 19, 2017 executive session meeting minutes were approved on a motion by Mr. Marra, seconded by Mr. Desiderio. All were in favor. Mr. Kuhn and Mr. Stracco abstained.

ORDINANCES:

2017-05 ORDINANCE RELEASING, EXTINGUISHING AND VACATING THE RIGHTS OF THE PUBLIC IN A STREET KNOWN AS OLD DARK MOON ROAD IN THE TOWNSHIP OF FRELINGHUYSEN, COUNTY OF WARREN AND STATE OF NEW JERSEY AND RESERVING ACCESS EASEMENTS, AND RESCINDING ORDINANCE NO. 2016-07.

WHEREAS, a road known as Old Dark Moon Road, in the Township of Frelinghuysen, as fully described in the Schedule attached hereto ("Old Dark Moon Road"), is no longer needed for any public purpose; and WHEREAS, as such, Old Dark Moon Road should be vacated, except to retain an easement for utility access. NOW THEREFORE BE IT ORDAINED by the Mayor and Committee of the Township of Frelinghuysen, Warren County, and State of New Jersey, as follows: 1. Subject to the reservations specified in this ordinance, the public rights and interests are hereby vacated with respect to a portion of Old Dark Moon Road, which portion is more specifically set forth in the metes and bounds description which is attached as a Schedule hereto and made a part hereof. 2. All the rights of any and all public utilities, as defined at N.J.S.A. 48:2-13 and cable television companies, as defined at N.J.S.A. 48:5A-1, et seq., to provide future utilities or to maintain, repair and replace their existing facilities in, adjacent to, over or under the street, or any part thereof, to be vacated are hereby expressly reserved and excepted from this vacation in perpetuity. 3. Ordinance No. 2016-07, adopted on November 9, 2016, be and the same is hereby rescinded. 4. Upon final adoption, a copy of this Ordinance shall be transmitted to the Warren County Clerk for recording as required by law. 5. This Ordinance shall take effect according to law. NOTICE Notice is hereby given that the foregoing Ordinance was introduced and passed on first reading at the regular meeting of the Frelinghuysen Township Committee held on April 19, 2017 and will be considered for final reading and adoption at the meeting of the Frelinghuysen Township Committee to be held on May 17, 2017 at the Municipal Building, 210 Main Street, Johnsonburg, New Jersey at which time and place all interested parties may appear for or against the passage of said Ordinance. Motion was made to enter into second reading by Mr. Stracco, seconded by Mr. Marra. Motion was made to open to the public by Mr. Stracco, seconded by Mr. Marra. No public comment. Motion was made by Mr. Stracco to close to the public, seconded by Mr. Marra. Motion was made by Mr. Stracco to adopt Ordinance 2017-05, seconded by Mr. Marra. Roll call vote: Mr. Boynton-absent; Mr. Kuhn-Yes; Mr. Marra-Yes; Mr. Stracco-Yes; Mr. Desiderio-Yes.

2017-09 BOND ORDINANCE PROVIDING FOR VARIOUS 2017 CAPITAL IMPROVEMENTS, BY AND IN THE TOWNSHIP OF FRELINGHUYSEN, IN THE COUNTY OF WARREN, STATE OF NEW JERSEY; APPROPRIATING \$295,500 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$280,725 BONDS OR NOTES OF THE TOWNSHIP TO FINANCE PART OF THE COST THEREOF BE IT ORDAINED AND

ENACTED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF FRELINGHUYSEN, IN THE COUNTY OF WARREN, STATE OF NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring) AS FOLLOWS: SECTION 1. The improvements or purposes described in Section 3 of this bond ordinance are hereby authorized as general improvements or purposes to be undertaken by the Township of Frelinghuysen, in the County of Warren, State of New Jersey (the "Township"). For the said improvements or purposes stated in Section 3, there is hereby appropriated the sum of \$295,500, said sum being inclusive of a down payment in the amount of \$14,775 now available for said improvements or purposes required by the Local Bond Law, N.J.S.A. 40A:2-1 et seq., as amended and supplemented (the "Local Bond Law"), and now available therefor by virtue of a provision or provisions in a previously adopted budget or budgets of the Township for down payment or for capital improvement purposes. SECTION 2. For the financing of said improvements or purposes described in Section 3 hereof and to meet the part of said \$295,500 appropriation not provided for by application hereunder of said down payment, negotiable bonds of the Township are hereby authorized to be issued in the principal amount of \$280,725 pursuant to the Local Bond Law. In anticipation of the issuance of said bonds and to temporarily finance said improvements or purposes, negotiable notes of the Township in a principal amount not exceeding \$280,725 are hereby authorized to be issued pursuant to and within the limitations prescribed by the Local Bond Law. SECTION 3. (a) The improvements hereby authorized and purposes for the financing of which said bonds or notes are to be issued is the 2017 Capital Improvement Program (the "Program"), which includes, but is not limited to, the acquisition of a three-wheel field groomer/mower machine for the Recreation Department; the acquisition of scba bottles, turnout gear and portable radios for the Green Township Fire Department, scba bottles, turnout gear and hose for the Blairstown Fire Department, and scba bottles and turnout gear for the Hope Fire Department; the acquisition of road signs and a backhoe/loader for the Department of Public Works; various repairs and improvements to roads and cross drains, including paving, tarring, chipping and crack filling within the Township; various repairs and improvements to the meeting room in the town hall, including, but not limited to, repairs and improvements to the air conditioning, painting, and replacement of existing ceiling, deck at the meeting room entrance and carpeting; the acquisition and installation of a generator for the Frelinghuysen Forest Preserve Recreation Center (the "FFP Recreation Center"); and the installation of a new parking area at the FFP Recreation Center, including, as applicable, all work, materials, equipment, labor and appurtenances necessary therefor or incidental thereto, all in accordance with the plans therefor on file in the office of the Township Clerk and available for public inspection and hereby approved. (b) The estimated maximum amount of bonds or notes to be issued for said improvements or purposes is \$280,725. (c) The estimated cost of said improvements or purposes is \$295,500, the excess thereof over the estimated maximum amount of bonds or notes to be issued therefor being the amount of \$14,775, which is the down payment available for such improvements or purposes. SECTION 4. In the event the United States of America, the State of New Jersey, and/or the County of Warren make a contribution or grant in aid to the Township for the improvements and purposes authorized hereby and the same shall be received by the Township prior to the issuance of the bonds or notes authorized in Section 2 hereof, then the amount of such bonds or notes to be issued shall be reduced by the amount so received from the United States of America, the State of New Jersey and/or the County of Warren. In the event, however, that any amount so contributed or granted by the United States of America, the State of New Jersey and/or the County of Warren shall be received by the Township after the issuance of the bonds or notes authorized in Section 2 hereof, then such funds shall be applied to the payment of the bonds or notes so issued and shall be used for no other purpose. SECTION 5. All bond anticipation notes issued hereunder shall mature at such times as may be determined by the Chief Financial Officer of the Township, provided that no note shall

mature later than one (1) year from its date or as otherwise authorized by the Local Bond Law. The notes shall bear interest at such rate or rates and be in such form as may be determined by the Chief Financial Officer. The Chief Financial Officer shall determine all matters in connection with the notes issued pursuant to this bond ordinance, and the signature of the Chief Financial Officer upon the notes shall be conclusive evidence as to all such determinations. All notes issued hereunder may be renewed from time to time in accordance with the provisions of the Local Bond Law. The Chief Financial Officer is hereby authorized to sell part or all of the notes from time to time at public or private sale and to deliver them to the purchaser thereof upon receipt of payment of the purchase price and accrued interest thereon from their dates to the date of delivery thereof. The Chief Financial Officer is directed to report in writing to the governing body at the meeting next succeeding the date when any sale or delivery of the notes pursuant to this bond ordinance is made. Such report must include the principal amount, the description, the interest rate, and the maturity schedule of the notes so sold, the price obtained and the name of the purchaser. SECTION 6. The Capital Budget of the Township is hereby amended to conform with the provisions of this bond ordinance to the extent of any inconsistency herewith. In the event of any such inconsistency, a resolution in the form promulgated by the Local Finance Board showing full detail of the amended Capital Budget and capital programs as approved by the Director of the Division of Local Government Services, New Jersey Department of Community Affairs will be on file in the office of the Clerk and will be available for public inspection. SECTION 7. The following additional matters are hereby determined, declared, recited and stated: (a) The improvements or purposes described in Section 3 of this bond ordinance are not current expenses and are improvements which the Township may lawfully undertake as general improvements, and no part of the cost thereof has been or shall be specially assessed on property specially benefited thereby. (b) The average period of usefulness of said improvements or purposes within the limitations of the Local Bond Law, according to the reasonable life thereof computed from the date of the said bonds authorized by this bond ordinance, is 8.37 years. (c) The Supplemental Debt Statement required by the Local Bond Law has been duly made and filed in the Office of the Clerk of the Township and a complete executed duplicate thereof has been filed in the Office of the Director of the Division of Local Government Services, New Jersey Department of Community Affairs, and such statement shows that the gross debt of the Township as defined in the Local Bond Law is increased by the authorization of the bonds or notes provided for in this bond ordinance by \$280,725 and the said bonds or notes authorized by this bond ordinance will be within all debt limitations prescribed by said Local Bond Law. (d) An aggregate amount not exceeding \$5,000 for items of expense listed in and permitted under Section 20 of the Local Bond Law is included in the estimated cost indicated herein for the improvements or purposes hereinbefore described. SECTION 8. The full faith and credit of the Township are hereby pledged to the punctual payment of the principal of and the interest on the bonds or notes authorized by this bond ordinance. The bonds or notes shall be direct, unlimited obligations of the Township, and the Township shall be obligated to levy ad valorem taxes upon all the taxable real property within the Township for the payment of the bonds or notes and the interest thereon without limitation as to rate or amount. SECTION 9. The Township reasonably expects to reimburse any expenditures toward the costs of the improvements or purposes described in Section 3 of this bond ordinance and paid prior to the issuance of any bonds or notes authorized by this bond ordinance with the proceeds of such bonds or notes. No funds from sources other than the bonds or notes authorized herein have been or are reasonably expected to be reserved, allocated on a long-term basis or otherwise set aside by the Township, or any member of the same "Controlled Group" as the Township, within the meaning of Treasury Regulation Section 1.150-1(e), pursuant to its budget or financial policies with respect to any expenditures to be reimbursed. This Section 9 is intended to be and hereby is a declaration of the Township's official intent to reimburse any expenditures

toward the costs of the improvements or purposes described in Section 3 hereof to be incurred and paid prior to the issuance of bonds or notes authorized herein in accordance with Treasury Regulation Section 1.150-2, and no further action (or inaction) will be an abusive arbitrage device in accordance with Treasury Regulation Section 1.148-10 to avoid the arbitrage yield restrictions or arbitrage rebate requirements under Section 148 of the Internal Revenue Code of 1986, as amended (the "Code"). The proceeds of any bonds or notes authorized herein used to reimburse the Township for any expenditures toward the costs of the improvements or purposes described in Section 3 hereof will not be used directly or indirectly (i) to "refund" an issue of governmental obligations within the meaning of Treasury Regulation Section 1.150-1(d), (ii) to create, within one year, following the reimbursement of any expenditures of bond proceeds "replacement proceeds" within the meaning of Treasury Regulation Section 1.148-1 of the bonds or any other bond issue, or (iii) to reimburse the Township for any expenditure or payment that was originally paid with the proceeds of any obligation of the Township (other than borrowing by the Township from one of its own funds or the funds of a member of the same "Controlled Group" within the meaning of Treasury Regulation Section 1.150-1(e)). The bonds or notes authorized herein to reimburse the Township for any expenditures toward the costs of the improvements or purposes described in Section 3 hereof will be issued in an amount not to exceed \$280,725. The costs to be reimbursed with the proceeds of the bonds or notes authorized herein will be "capital expenditures" in accordance with the meaning of Section 150 of the Code and Treasury Regulation Section 1.150-1. This provision will take effect immediately, but will be of no effect with regard to expenditures for costs paid outside the permitted reimbursement period set forth in Treasury Regulation Section 1.150-2(d)(2).

SECTION 10. The Township covenants to maintain the exclusion from gross income under Section 103(a) of the Code of the interest on all bonds and notes issued under this ordinance.

SECTION 11. This bond ordinance shall take effect twenty (20) days after the first publication thereof after final adoption, as provided by the Local Bond Law. Motion was made by Mr. Marra for introduction, seconded by Mr. Boynton. All were in favor. Second reading for adoption will be held on May 17, 2017. Motion was made by Mr. Kuhn to enter into second reading, seconded by Mr. Marra. All were in favor. Motion was made by Mr. Kuhn to open to the public, seconded by Mr. Marra. All were in favor. Ms. Dyer explained to the public what the bond ordinance expenditures are for. There was no public comment. Motion was made by Mr. Stracco to close to the public, seconded by Mr. Marra. All were in favor. Motion was made by Mr. Stracco to adopt Ordinance 2017-09, seconded by Mr. Marra. Roll call vote: Mr. Kuhn-Yes; Mr. Marra-Yes; Mr. Desiderio-Yes, Mr. Stracco-Yes; Mr. Boynton-absent.

RESOLUTIONS:

2017-40 RESOLUTION OF THE MAYOR AND Committee OF FRELINGHUYSEN Township, COUNTY OF Warren, STATE OF NEW JERSEY AUTHORIZING THE SIGNING OF GOVERNMENT ENERGY AGGREGATION PROGRAM AGREEMENTS

WHEREAS, the State of New Jersey has been engaged in a process to establish a competitive market place through deregulation and restructuring the electric and natural gas utility markets; and WHEREAS, the establishment of a governmental energy aggregation program ("GEA Program") to purchase electric generation service and natural gas pursuant to the Government Energy Act of 2003, *N.J.S.A. 48:3-93.1 et seq.* ("Act") and the New Jersey Board of Public Utilities' implementing rules at *N.J.A.C. 14:4-6.1 et seq.* ("Rules") will increase competition for the provision of electric power and natural gas to residential and non-residential electricity and gas ratepayers, thereby increasing the likelihood of lower electric rates and natural gas rates for these users without causing an interruption in service; and WHEREAS, under a GEA Program the residential ratepayers may have the opportunity to receive a direct reduction in their electric bills through the bulk purchase of energy from a third-party energy supplier; and WHEREAS, pursuant to an ordinance adopted by Frelinghuysen Township on December 21, 2016, Frelinghuysen Township publicly declared its intent to commence a GEA Program; and WHEREAS, the Township of Fredon is the Lead Agency for the

"SWAEC" program and shall accept or reject pricing on behalf of the Cooperative and its participant members; and WHEREAS, Frelinghuysen Township, wishes to be a participating member of the "SWAEC" program and hereby agrees to proceed with the program, by signing the Supplier Agreement, should the Township of Fredon accept pricing, which provides a savings on the supply portion of the electric bill for the residential energy aggregation program; and WHEREAS, the Township of Fredon appointed Concord Energy Services ("CES") for the "SWAEC" to serve as Energy Agency to assist and administer the GEA program at no cost to the Township of Fredon or "SWAEC" participating members; and NOW, THEREFORE BE IT RESOLVED, by the Mayor and Committee of Frelinghuysen Township, in the County of Warren, New Jersey, duly assembled in public session, as follows: Pursuant to the provisions of N.J.S.A. 40A:11-11(5), the Mayor is hereby authorized to enter into a Cooperative Pricing Agreement with the Lead Agency.

1. The Lead Agency shall be responsible for complying with the provisions of the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) and all other provisions of the revised statutes of the State of New Jersey.
2. Frelinghuysen Township as a participating member of the "SWAEC" program hereby agrees to proceed with the program, by signing the Supplier Agreement, should the Township of Fredon accept pricing, which provides a reduction on the supply portion of the electric bill for the residential energy aggregation program;
3. The Mayor, Chief Financial Officer, Treasurer or other municipal officer is hereby authorized and directed to execute, on behalf of Frelinghuysen Township, any documents necessary to carry out the purpose of this Resolution including the Supplier Services Agreement providing a reduction is achieved at the time of auction. ADOPTED at a regular meeting of the Mayor and Committee of Frelinghuysen Township, County of Warren, State of New Jersey held on May 17, 2017 Motion was made by Mr. Kuhn, seconded by Mr. Stracco. Roll call vote: Mr. Boynton-No via phone call; Mr. Desiderio-Yes; Mr. Kuhn-Yes; Mr. Marra-No; Mr. Stracco-Yes.

2017-43 Whereas, Frelinghuysen Township currently has thirteen separate checking accounts on deposit at Lakeland Bank for segregation of funds, and **Whereas**, the current process of paying monthly bills is somewhat cumbersome as it requires the issuance of checks, some manually written, from all of the various accounts, and **Whereas**, in an effort to increase the efficiency of the finance office and streamline the bill list process it is the desire of the Chief Financial to pay all bills from one "claims account", as is standard practice in most municipalities, **Now, therefore be it resolved**, that the Township of Frelinghuysen hereby establish an account titled Claims Account at Lakeland Bank, and that 3 signatures of the 4 authorized signers are hereby required as follows: Frank Desiderio, Mayor; Christopher Stracco, Deputy Mayor; Donna Zilberfarb, Acting Municipal Clerk; Danette Dyer, CFO CERTIFICATION: I hereby certify the foregoing to be a true and correct copy of a resolution duly adopted by the Township Committee of Frelinghuysen Township at a meeting held on May 17, 2017. Motion was made by Mr. Kuhn, seconded by Mr. Marra. All were in favor.

2017-44 RESOLUTION APPROVING PAYMENT OF BILLS FOR THE MONTH OF MAY 2017 WHEREAS, the Finance Committee of the Township of Frelinghuysen have reviewed the bills submitted by the Municipal Clerk to the Frelinghuysen Township Committee for the month of MAY 2017; and WHEREAS, the Finance Committee find the bills to be in order and recommend to the Township Committee that they be paid by the Chief Finance Officer. NOW, THEREFORE BE IT RESOLVED, by the Frelinghuysen Township Committee that all bills submitted for the above named month are reasonable and proper and are to be paid from their appropriate account. Motion was made by Mr. Kuhn, seconded by Mr. Stracco. All were in favor.

2017-45 RESOLUTION APPROVING THE ISSUANCE OF RAFFLE LICENSE FOR FRELINGHUYSEN TOWNSHIP BOOSTER CLUB WHEREAS, the Frelinghuysen Township Booster Club has applied for a raffle license to conduct an On-premises 50/50 raffle for June 3, 2017 consisting of application #2017--01; and WHEREAS, the Findings and Determination by the Acting Municipal Clerk has determined that the organization is qualified to conduct such raffle. NOW, THEREFORE BE IT RESOLVED, by the Mayor and Township Committee of the Township of Frelinghuysen, County of Warren, State of New Jersey that the Frelinghuysen Township Booster Club raffle application #2017-01 are hereby approved. Motion was made by Mr. Kuhn, seconded by Mr. Marra. All were in favor.

2017-46 GOVERNING BODY CERTIFICATION OF THE ANNUAL AUDIT

WHEREAS, N.J.S.A. 40A:5-4 requires the governing body of every local unit to have made an annual audit of its books, accounts and financial transactions, and WHEREAS, the Annual Report of Audit for the year 2016 has been filed by a Registered Municipal Accountant with the Municipal Clerk pursuant to N.J.S.A. 40A:5-6, and a copy has been received by each member of the governing body; and, WHEREAS, R.S. 52:27BB-34 authorizes the Local Finance Board of the State of New Jersey to prescribe reports pertaining to the local fiscal affairs; and, WHEREAS, the Local Finance Board has promulgated N.J.A.C. 5:30-6.5, a regulation requiring that the governing body of each municipality shall, by resolution, certify to the Local Finance Board of the State of New Jersey that all members of the governing body have reviewed, as a minimum, the sections of the annual audit entitled "Comments and Recommendations"; and, WHEREAS, the members of the governing body have personally reviewed as a minimum the Annual Report of Audit, and specifically the sections of the Annual Audit entitled "Comments and Recommendations", as evidenced by the group affidavit form of the governing body attached hereto; and, WHEREAS, such resolution of certification shall be adopted by the Governing Body no later than forty-five days after the receipt of the annual audit, pursuant to N.J.A.C. 5:30-6.5; and, WHEREAS, all members of the governing body have received and familiarized themselves with, at least, the minimum requirements of the Local Finance Board of the State of New Jersey, as stated aforesaid and have subscribed to the affidavit, as provided by the Local Finance Board; and, WHEREAS, failure to comply with the regulations of the Local Finance Board of the State of New Jersey may subject the members of the local governing body to the penalty provisions of R.S. 52:27BB-52, to wit: R.S. 52:27BB-52: A local officer or member of a local governing body who, after a date fixed for compliance, fails or refuses to obey an order of the director (Director of Local Government Services), under the provisions of this Article, shall be guilty of a misdemeanor and, upon conviction, may be fined not more than one thousand dollars (\$1,000.00) or imprisoned for not more than one year, or both, in addition shall forfeit his office. NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Frelinghuysen, hereby states that it has complied with N.J.A.C. 5:30-6.5 and does hereby submit a certified copy of this resolution and the required affidavit to said Board to show evidence of said compliance. CERTIFICATION I, Donna Zilberfarb, Acting Municipal Clerk of the Township of Frelinghuysen, County of Warren, State of New Jersey do certify the foregoing to be a true copy adopted by the Frelinghuysen Township Committee at the regular meeting of May 17, 2017. Motion was made by Mr. Kuhn, seconded by Mr. Marra. All were in favor.

OLD BUSINESS:

Energy Aggregation program – Lisa Hibbs, from Concord Energy and Mark Logrippo from the BPU attended the meeting tonight to discuss the energy aggregation programs next steps for the Township. Mr. Boynton was in attendance via a phone conversation. An agreement and resolution were put before the township committee members to approve and have the Mayor sign. This agreement and resolution allows Frelinghuysen Township to get into the energy coop with the surrounding towns, with Fredon Township being the Lead Agency. After discussion a motion was made by Mr. Kuhn to pass Resolution 2017-40, seconded by Mr. Stracco. Roll call vote: Mr. Boynton-via phone No; Mr. Kuhn-Yes; Mr. Marra-No; Mr. Desiderio-Yes; Mr. Stracco-Yes. The Mayor signed the agreement. The next steps will be going out to bid for the energy cost savings.

Verizon Enhancing Network - Katherine Windsor from Tilson, explained the program to the committee and handed them packets as well. Ms. Windsor explained how the nodes worked and discussed the placements on the poles. It is a 2 step process, first being granted the permission to operate within the townships right of way and when known areas are given they will work with the building department to start the process. After discussion it was decided that the committee will give them the permission to do the initial groundwork but they will need to come back to the committee prior to installing any nodes.

Motion was made by Mr. Kuhn to have legal draft a resolution to authorize legal counsel to authorize Verizon to do the study, seconded by Mr. Marra. All were in favor.

School bus sign on Route 94 near Muller Road – The DOT responded and after their study they have determined that there is no need for additional signage at this point.

Service Electric Cable update – Mr. Stracco explained that Service Electric had sent a survey out to residents with a May 15th deadline. Motion was made by Mr. Kuhn to authorize legal counsel to follow up with Michael Milette, seconded by Mr. Marra. All were in favor.

Crosswalk/Pedestrian walkway update – After discussion it was determined to send a letter to the county engineer in regards to the crosswalk. Mr. Desiderio did suggest making the “spur” a dead end and will discuss further next year. Motion was made by Mr. Kuhn to authorize the clerk to send a letter to the County Engineer regarding the crosswalk, seconded by Mr. Stracco. All were in favor.

NEW BUSINESS:

Paul Avery of the Blairstown Rotary, came in front of the committee asking for a donation of \$750.00 towards the annual Fourth of July festivities in Blairstown. Motion was made by Mr. Kuhn to donate \$400.00, seconded by Mr. Stracco. All were in favor. Mr. Desiderio stated he would bring up to the Booster Club to make up the difference. Mr. Avery thanked the committee.

Open space trust fund letter – Mr. Desiderio will go to the open space/farmland meeting in July and explain the funding to everyone. Ms. Zilberfarb will advertise that there will be a quorum at that meeting. Mr. Desiderio let the committee know that he has a quote to extend the hood at the recreation center for \$641.25 and changing all the locks for \$900.00. He stated that these monies would come from the recreation fund.

Assistant Land Manager – Kim Mantz has decided that she does not want this position as she has no time to fulfill it. Ms. Mantz returned the pay check that had been issued to her. Mr. Desiderio would like to appoint Pamela Brady as the assistant land manager effective May 1, 2017. Mr. Kuhn concurred with said appointment, seconded by Mr. Stracco. All were in favor.

Natures Conservancy – Scott Sherwood of the Natures Conservancy came in front of the committee to discuss putting up signs on private property and a county road. The committee agreed that he should go in front of the LUB for putting the sign on private property and go to the county for putting on the county road.

DPW road supervisor – Mr. Kuhn made a motion to increase the road supervisor stipend by \$1,000.00 effective January 1, 2017, seconded by Mr. Marra. All were in favor.

OPEN MEETING TO THE PUBLIC:

Motion was made by Mr. Kuhn, seconded by Mr. Marra to open meeting to the public. All were in favor. Spoke were:

Mr. Desiderio and committeemen congratulated Sarah Kapitko on her graduation.

Marty Connor questioned the Verizon nodes and asked why put any towers up then. Mr. Desiderio explained that the nodes are just repeaters.

Marty Connor asked if the warren county mosquito commission could be contacted and asked to spray at the FFP. Motion was made by Mr. Kuhn to have the town send a letter to the WC mosquito commission regarding spraying the FFP, seconded by Mr. Stracco. All were in favor.

Fran Muller spoke regarding the energy aggregation and will speak with the seniors at their next meeting. Mr. Desiderio said he will go to that meeting to explain it to them.

Fran Muller also thanked the committee for the township dinner.

Mr. Desiderio explained to the public that only dog license fees were going up and that the township will not be licensing cats at this time.

Charlie Muller asked if anyone was satisfied with century link. Mr. Desiderio stated that anyone that has it seems to be happy with it.

Motion was made by Mr. Stracco, seconded by Mr. Marra to close to the public. All were in favor.

EXECUTIVE SESSION:

There was no executive session

DEPARTMENT REPORTS:

Motion made by Mr. Stracco for consent agenda items 1-10 seconded by Mr. Kuhn. All were in favor.

Legal Report – There will be a meeting regarding the truck on Tuesday, May 23, 2017.

DPW Report – Discussed the cross drains on Stone Bridge and Henfoot Roads. The full report is in the department reports.

Land Managers – Marty discussed that they are clearing trails at this time.

Recreation Committee – Founders Day will be held June 3rd at the town hall and Mr. Desiderio hopes to see everyone there. A recreation member is donating the tent this year. Set up will be on Wednesday, May 31st at 6pm. Mr. Desiderio also discussed the snack shed and putting a new window and small ac unit in.

Environmental Commission – They are moving forward

Farmland Preservation Committee – Mr. Kuhn was not in attendance for this meeting

Open Space Advisory Committee – Mr. Kuhn was not in attendance for this meeting

Historical Committee – Mr. Kuhn said they are moving forward and are working on putting old pictures, hand written notes etc into electronic format. Mr. Kuhn stated that Ms. Natyzak and Mr. Lance are a wealth of knowledge.

Mayor report – Discussed the appreciation dinner and thought it went very well.

Deputy Mayor report – May LUB meeting was cancelled. Nothing else to report at this time.

Committeeman Boynton – Was not in attendance

Committeeman Kuhn – Apologized for being absent from the dinner. He attended the Sussex County Boys Scouts of America function and watched Jackie Espinoza, JCP&L representative, receive the women of the year award.

Committeeman Marra – Thanked Ms. Zilberfarb for making the front of the town hall look nice. Ms. Zilberfarb directed all thanks to Dan Harman and Trevor Burd as they did all the work and she thanked Mr. Marra for his contributions of flowers and mulch.

Clerk report – Nothing to report at this time.

CORRESPONDENCE:

State of New Jersey Department of Environmental Protection – underground storage tank **State of New Jersey Department of Transportation** – Old Main Delaware, Lackawanna & Western Railroad Historic District **State of New Jersey Department of Education** – 2017-2018 Municipal percentage shares for tax levies for regional school districts merged pursuant to P.L. 2009, c.78. **New Jersey State League of Municipalities** – Legislative Bulletin **Allamuchy Township** – Public Notice application for Block 201, Lot 3 Hearing

ADJOURNMENT:

There being no further business, motion was made by Mr. Kuhn, seconded by Mr. Stracco to adjourn the meeting at 8:58 p.m. All were in favor.

Respectfully Submitted,

Donna Zilberfarb, Acting Township Clerk