

## MINUTES OF REGULAR MEETING OF MAY 18, 2022

The regular meeting of the Frelinghuysen Township Committee was held in the Municipal Building, 210 Main Street, Johnsonburg, New Jersey on Wednesday, May 18, 2022 and was called to order at 6:00 p.m. by Mayor Keith Ramos.

### SUNSHINE LAW STATEMENT:

Under the provisions of the Open Public Meetings Act, adequate notice of this meeting was provided by posting notice on the Township bulletin board and by e mailing notice to the New Jersey Herald and The Express-Times.

### ROLL CALL:

Those present were: Mayor Keith Ramos, Deputy Mayor Chris Stracco, Committeeman David Boynton, Committeeman Todd McPeek, Committeeman Robert Stock, Attorney Rich Beilin, and Municipal Clerk Donna Zilberfarb.

### MINUTES:

- Minutes of April 27, 2022 regular session meeting were approved on a motion by Mr. Stock, seconded by Mr. Boynton. All were in favor.
- Minutes of April 27, 2022 executive session meeting were approved as amended on a motion by Mr. Stracco, seconded by Mr. Boynton. All were in favor.
- Minutes of May 4, 2022 special session meeting were approved on a motion by Mr. McPeek, seconded by Mr. Boynton. All were in favor.
- Minutes of May 4, 2022 special executive session meeting were approved as amended on a motion by Mr. Boynton, seconded by Mr. McPeek. All were in favor.

### ORDINANCES:

**#2022-07 BOND ORDINANCE PROVIDING FOR VARIOUS 2022 CAPITAL IMPROVEMENTS, BY AND IN THE TOWNSHIP OF FRELINGHUYSEN, IN THE COUNTY OF WARREN, STATE OF NEW JERSEY; APPROPRIATING \$128,500 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$122,275 BONDS OR NOTES OF THE TOWNSHIP TO FINANCE PART OF THE COST THEREOF**

**BE IT ORDAINED AND ENACTED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF FRELINGHUYSEN, IN THE COUNTY OF WARREN, STATE OF NEW JERSEY** (not less than two-thirds of all members thereof affirmatively concurring) **AS FOLLOWS:** SECTION 1. The improvements or purposes described in Section 3 of this bond ordinance are hereby authorized as general improvements or purposes to be undertaken by the Township of Frelinghuysen, in the County of Warren, State of New Jersey (the "Township"). For the said improvements or purposes stated in Section 3, there is hereby appropriated the sum of \$128,500, said sum being inclusive of a down payment in the amount of \$6,225 now available for said improvements or purposes required by the Local Bond Law, N.J.S.A. 40A:2-1 et seq., as amended and supplemented (the "Local Bond Law"), by virtue of a provision or provisions in a previously adopted budget or budgets of the Township for down payment or for capital improvement purposes. SECTION 2. For the financing of said improvements or purposes described in Section 3 hereof and to meet the part of said \$128,500 appropriation not provided for by said down payment referred to in Section 1 hereof, negotiable bonds of the Township are hereby authorized to be issued in the principal amount of \$122,275 pursuant to the Local Bond Law. In anticipation of the issuance of said bonds and to temporarily finance said improvements or purposes, negotiable notes of the Township in a principal amount not exceeding \$122,275 are hereby authorized to be issued pursuant to and within the limitations prescribed by the Local Bond Law. SECTION 3.(a) The improvements hereby authorized and purposes for the financing of which said bonds or notes are to be issued are for various 2022 capital improvements, which include, but are not limited to: (i) repairs, improvements, or the replacement of, as applicable, the Department of Public Works ("DPW") building fence; (ii) various improvements and upgrades to the Township's Morton Building, including, but not limited to, (a) the acquisition and installation of new flooring, and (b) a build out of the existing building structure; (iii) repairs, improvements or the replacement of, as applicable, the ceiling in the Town Hall meeting room; (iv) the acquisition and installation of street signs throughout the Township; (v) the acquisition of miscellaneous tools for use by the DPW; (vi) the acquisition of a flail lawnmower; (vii) the acquisition of a self-contained gasoline-powered Boss Jet Pro Hydro Drain Cleaning Machine for use in the sewer system; and (viii) repairs and improvements to various roadways in the Township, including, but not limited to, paving, tarring, chipping and cross drains. Such improvements or purposes shall also include, as applicable, all engineering and design work, surveying, construction management services, preparation of plans and specifications, permits, bid documents, contract administration, and all work, materials, equipment, labor and appurtenances necessary therefor or incidental thereto, all in accordance with the plans therefor on file in the office of the Township Clerk and available for public inspection and hereby approved. (b) The estimated maximum amount of bonds or notes to be issued for said improvements or purposes is \$122,275. (c) The estimated cost of said improvements or purposes is \$128,500, the excess thereof over the said estimated maximum amount of bonds or notes to be issued therefor being the amount of \$6,225, which is the down payment available for such improvements or purposes. SECTION 4. In the event the United States of America, the State of New Jersey, and/or the County of Warren make a contribution or grant in aid to the Township for the improvements or purposes authorized hereby and the same shall be received by the Township prior to the issuance of the bonds or notes authorized in Section

2 hereof, then the amount of such bonds or notes to be issued shall be reduced by the amount so received from the United States of America, the State of New Jersey and/or the County of Warren. In the event, however, that any amount so contributed or granted by the United States of America, the State of New Jersey and/or the County of Warren shall be received by the Township after the issuance of the bonds or notes authorized in Section 2 hereof, then such funds shall be applied to the payment of the bonds or notes so issued and shall be used for no other purpose. This Section 4 shall not apply, however, with respect to any contribution or grant in aid received by the Township as a result of using funds from this bond ordinance as "matching local funds" to receive such contribution or grant in aid. SECTION 5. All bond anticipation notes issued hereunder shall mature at such times as may be determined by the Chief Financial Officer of the Township (the "Chief Financial Officer"), provided that no note shall mature later than one (1) year from its date or as otherwise authorized by the Local Bond Law. The notes shall bear interest at such rate or rates and be in such form as may be determined by the Chief Financial Officer. The Chief Financial Officer shall determine all matters in connection with the notes issued pursuant to this bond ordinance, and the signature of the Chief Financial Officer upon the notes shall be conclusive evidence as to all such determinations. All notes issued hereunder may be renewed from time to time in accordance with the provisions of the Local Bond Law. The Chief Financial Officer is hereby authorized to sell part or all of the notes from time to time at a public or private sale and to deliver them to the purchaser thereof upon receipt of payment of the purchase price and accrued interest thereon from their dates to the date of delivery thereof. The Chief Financial Officer is directed to report in writing to the governing body at the meeting next succeeding the date when any sale or delivery of the notes pursuant to this bond ordinance is made. Such report must include the principal amount, the description, the interest rate, the maturity schedule of the notes so sold, the price obtained and the name of the purchaser. SECTION 6. The Capital Budget of the Township is hereby amended to conform with the provisions of this bond ordinance to the extent of any inconsistency herewith. In the event of any such inconsistency, a resolution in the form promulgated by the Local Finance Board showing full detail of the amended Capital Budget and capital programs as approved by the Director of the Division of Local Government Services, New Jersey Department of Community Affairs will be on file in the office of the Clerk of the Township and will be available for public inspection. SECTION 7. The following additional matters are hereby determined, declared, recited and stated: (a) The improvements or purposes described in Section 3 of this bond ordinance are not current expenses and are improvements which the Township may lawfully undertake as general improvements, and no part of the cost thereof has been or shall be specially assessed on property specially benefited thereby. (b) The average period of usefulness of said improvements or purposes within the limitations of the Local Bond Law, according to the reasonable life thereof computed from the date of the said bonds authorized by this bond ordinance, is 8.17 years. (c) The Supplemental Debt Statement required by the Local Bond Law has been duly prepared and filed in the Office of the Clerk of the Township and a complete executed duplicate thereof has been filed in the Office of the Director of the Division of Local Government Services, New Jersey Department of Community Affairs, and such statement shows that the gross debt of the Township as defined in the Local Bond Law is increased by the authorization of the bonds or notes provided for in this bond ordinance by \$122,275 and the said bonds or notes authorized by this bond ordinance will be within all debt limitations prescribed by said Local Bond Law. (d) An aggregate amount not exceeding \$4,000 for items of expense listed in and permitted under Section 20 of the Local Bond Law is included in the estimated cost indicated herein for the improvements or purposes hereinbefore described. SECTION 8. The full faith and credit of the Township are hereby pledged to the punctual payment of the principal of and the interest on the bonds or notes authorized by this bond ordinance. The bonds or notes shall be direct, unlimited obligations of the Township, and the Township shall be obligated to levy *ad valorem* taxes upon all the taxable property within the Township for the payment of the bonds or notes and the interest thereon without limitation as to rate or amount. SECTION 9. The Township reasonably expects to reimburse any expenditures toward the costs of the improvements or purposes described in Section 3 of this bond ordinance and paid prior to the issuance of any bonds or notes authorized by this bond ordinance with the proceeds of such bonds or notes. No funds from sources other than the bonds or notes authorized herein have been or are reasonably expected to be reserved, allocated on a long-term basis or otherwise set aside by the Township, or any member of the same "Controlled Group" as the Township, within the meaning of Treasury Regulation Section 1.150-1(e), pursuant to its budget or financial policies with respect to any expenditures to be reimbursed. This Section 9 is intended to be and hereby is a declaration of the Township's official intent to reimburse any expenditures toward the costs of the improvements or purposes described in Section 3 hereof to be incurred and paid prior to the issuance of bonds or notes authorized herein in accordance with Treasury Regulation Section 1.150-2, and no further action (or inaction) will be an abusive arbitrage device in accordance with Treasury Regulation Section 1.148-10 to avoid the arbitrage yield restrictions or arbitrage rebate requirements under Section 148 of the Internal Revenue Code of 1986, as amended (the "Code"). The proceeds of any bonds or notes authorized herein used to reimburse the Township for any expenditures toward the costs of the improvements or purposes described in Section 3 hereof will not be used directly or indirectly (i) to "refund" an issue of governmental obligations within the meaning of Treasury Regulation Section 1.150-1(d), (ii) to create, within one year, following the reimbursement of any expenditures of bond proceeds "replacement proceeds" within the meaning of Treasury Regulation Section 1.148-1 of the bonds or any other bond issue, or (iii) to reimburse the Township for any expenditure or payment that was originally paid with the proceeds of any obligation of the Township (other than borrowing by the Township from one of its own funds or the funds of a member of the same "Controlled Group" within the meaning of Treasury Regulation Section 1.150-1(e)). The bonds or notes authorized herein to reimburse the Township for any expenditures toward the costs of the improvements or purposes described in Section 3 hereof will be

issued in an amount not to exceed \$122,275. The costs to be reimbursed with the proceeds of the bonds or notes authorized herein will be "capital expenditures" in accordance with the meaning of Section 150 of the Code and Treasury Regulation Section 1.150-1. This provision will take effect immediately, but will be of no effect with regard to expenditures for costs paid outside the permitted reimbursement period set forth in Treasury Regulation Section 1.150-2(d)(2). SECTION 10. The Township covenants to maintain the exclusion from gross income under Section 103(a) of the Code of the interest on all bonds and notes issued under this bond ordinance. SECTION 11. This bond ordinance shall take effect twenty (20) days after the first publication thereof after final adoption, as provided by the Local Bond Law. Motion was made by Mr. Stracco to open for first reading for introduction, seconded by Mr. McPeek. Roll call vote: Mr. Boynton-yes; Mr. McPeek-yes; Mr. Ramos-yes; Mr. Stock-yes; Mr. Stracco-yes. Second reading for adoption will be held on May 18, 2022. Motion was made to open for 2<sup>nd</sup> reading for adoption by Mr. McPeek, seconded by Mr. Boynton. All were in favor. Motion was made by Mr. Boynton to open to the public, seconded by Mr. Stock. All were in favor. There was no public comment. Motion was made by Mr. Boynton to close to the public, seconded by Mr. Stock. All were in favor. Motion was made to approve for adoption by Mr. Stracco, seconded by Mr. Stock. Roll call vote: Mr. Boynton-yes; Mr. McPeek-yes; Mr. Ramos-yes; Mr. Stock-yes; Mr. Stracco-yes.

**RESOLUTIONS:**

**# 2022 - 49** May 2022 WHEREAS, a resolution is required by the Tax Collector to refund an overpayment of 2<sup>nd</sup> quarter 2022 taxes. The following property owner sold their property and are entitled to their Homestead Benefit Payment (from tax year 2018). Full payment of the 2<sup>nd</sup> quarter taxes was received from the title company creating an overpayment.

Block Lot Pay To Amount  
**602 10.01 Robert & Linda Fossetta \$ 942.10**

NOW, THEREFORE BE IT RESOLVED by the Township Committee that the Treasurer is hereby authorized to refund the above property taxes to **Robert & Linda Fossetta**. I hereby certify the foregoing to be a true and accurate copy of a resolution adopted by the Township Committee at its' meeting held on May 18<sup>th</sup> 2022. Donna M. Zilberfarb, Municipal Clerk

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
Mr. Boynton		x	X			
Mr. McPeek			X			
Mr. Ramos			X			
Mr. Stock			X			
Mr. Stracco	x		X			

**#2022 - 50** WHEREAS, M AND V LIENS acquired a lien against **Block 1401, Lot 18.02** at the Tax Sale held **December 28<sup>th</sup>, 2018 (Certificate #2018-01). RealSafe Title, LLC** for the owner of said property has paid an amount of **\$ 56,365.92** to redeem the lien. NOW, THEREFORE BE IT RESOLVED that the Township Treasurer is hereby authorized to issue a check in the amount of **\$ 56,365.92** to **M AND V LIENS**. I hereby certify the foregoing to be true and accurate copy of a resolution adopted by the Township Committee at its' meeting held May 18<sup>th</sup>, 2022. Donna M. Zilberfarb, Municipal Clerk

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
Mr. Boynton		x	x			
Mr. McPeek			x			
Mr. Ramos			x			
Mr. Stock			x			
Mr. Stracco	x		x			

**# 2022 - 51** WHEREAS, a resolution is required by the Tax Collector to refund an overpayment of 2<sup>nd</sup> quarter 2022 taxes. The following property owner sold their property and are entitled to their Homestead Benefit Payment (from tax year 2018). Full payment of the 2<sup>nd</sup> quarter taxes was received from the title company creating an overpayment.

Block Lot Pay To Amount  
**801 7.04 Richard & Mary Barrow \$ 971.07**

NOW, THEREFORE BE IT RESOLVED by the Township Committee that the Treasurer is hereby authorized to refund the above property taxes to **Richard & Mary Barrow**. I hereby certify the foregoing to be a true and accurate copy of a resolution adopted by the Township Committee at its' meeting held on May 18<sup>th</sup> 2022. Donna M. Zilberfarb, Municipal Clerk

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
Mr. Boynton	x		x			
Mr. McPeek		x	x			
Mr. Ramos			x			
Mr. Stock			x			
Mr. Stracco			x			

**# 2022-52**

WHEREAS, AN ORDINANCE OF THE TOWNSHIP OF FRELINGHUYSEN ESTABLISHING SALARY RANGES was adopted on April 13, 2022 NOW, THEREFORE BE IT RESOLVED, by the Mayor and Township Committee of the Township of Frelinghuysen, County of Warren and State of New Jersey, that the annual, monthly or hourly salaries of the elected officials, appointees and employees of the Township of Frelinghuysen, effective January 1, 2022 shall be as follows:

TITLE:	SALARY	
MAYOR	\$3,750.00	ANNUAL
TOWNSHIP COMMITTEE MEMBERS	\$3,750.00	ANNUAL
MUNICIPAL CLERK	\$73,768.00	ANNUAL
ASSESSMENT SEARCH OFFICER	\$2,850.00	ANNUAL

PART TIME CLERICAL HELP	\$15.00	PER HOUR
TAX COLLECTOR	\$16,562.00	ANNUAL
TAX ASSESSOR	\$33,398.00	ANNUAL
CHIEF FINANCIAL OFFICER	\$18,193.00	ANNUAL
QUALIFIED PURCHASING AGENT	\$1,155.00	ANNUAL
BOARD OF HEALTH MEMBERS	\$29.11	ANNUAL
BOARD OF HEALTH SECRETARY	\$781.00	ANNUAL
ANIMAL CONTROL OFFICER	\$8,292.00	ANNUAL
OPEN SPACE SECRETARY	\$15.00	PER HOUR
FARMLAND PRESERVATION SECRETARY	\$15.00	PER HOUR
CLEAN COMMUNITIES COORDINATOR	\$590.00	ANNUAL
RECYCLING COORDINATOR	\$590.00	ANNUAL
FORESTRY MANAGEMENT SECRETARY	\$25.00	PER HOUR
ENVIRONMENTAL COMM SECRETARY	\$15.00	PER HOUR
RECREATION SECRETARY (FFP)	\$15.00	PER HOUR
EMERGENCY MANAGEMENT COORDINATOR	\$1,040.00	ANNUAL
DEPUTY EMERGENCY MGT COORDINATOR	\$1,040.00	ANNUAL
ASSISTANT EMERGENCY MGMT COORDINATORS (4)	\$260.00	ANNUAL
STATE OF EMERGENCY VARIABLE COMP	\$100.00	NOT TO EXCEED \$100 PER DA
CONSTRUCTION OFFICER	\$27,000.00	ANNUAL eff 5/1/22
TEMP SUBCODE INSPECTOR	\$50.00	PER HOUR
FIRE INSPECTOR OFFICIAL	\$6,000.00	ANNUAL eff 5/1/22
ELECTRICAL INSPECTOR	\$13,000.00	ANNUAL
PLUMBING SUBCODE INSPECTOR	\$9,000.00	ANNUAL eff 5/1/22
TECHNICAL ASSISTANT TO THE CONSTRUCTION OFFICER	\$8,000.00	ANNUAL
ZONING OFFICER	\$6,242.00	ANNUAL
CODE ENFORCEMENT OFFICER	\$30.00	PER HOUR
LAND USE SECRETARY	\$25.00	PER HOUR
DPW SUPERVISOR	\$2,428.00	ANNUAL
DPW FOREMAN	\$31.00	PER HOUR
DPW OPERATOR/LABORER	\$23.00	PER HOUR
TEMPORARY DPW LABORER	range \$13-\$20	PER HOUR
TEMPORARY DPW EQUIPMENT OPERATOR WITH CDL	\$25.00	PER HOUR
TEMPORARY DPW EQUIPMENT OPERATOR WITHOUT CDL	\$20.00	PER HOUR
SAFETY DIRECTOR	\$2,076.00	ANNUAL
MANAGER OF PUBLIC LANDS	\$672.00	ANNUAL
ASSISTANT MANAGER OF PUBLIC LANDS	\$672.00	ANNUAL

BE IT FURTHER ORDAINED, that all salaries shall be retroactive to January 1, 2022 except as otherwise noted.

BE IT FURTHER ORDAINED, that this Resolution shall take effect upon adoption.

**CERTIFICATION** I hereby certify that the above is a true and correct copy of a resolution adopted by the Governing Body of the Township of Frelinghuysen at a meeting held on May 18, 2022. Donna Zilberfarb, RMC

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
Mr. Boynton		x	x			
Mr. McPeek			x			
Mr. Ramos			x			
Mr. Stock	x		x			
Mr. Stracco			x			

**#2022-53 TEMPORARY APPROPRIATIONS FOR OPERATING PURPOSES WHEREAS**, the 2022 Temporary Budget of the Township Committee of Frelinghuysen Township, as adopted January 1<sup>st</sup>, 2021, appropriated sufficient funds to cover the Town's financial obligations for the first three months of the calendar year, and **WHEREAS**, due to a revision in the State budget calendar the 2022 budget will not be adopted until June 15, 2022. **NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Committee of the Frelinghuysen Township, that the temporary budget be extended and that the appropriations be increased by one twelfth of appropriations made for all purposes in the budget for the year 2021 excluding appropriations made for debt service, capital improvement fund and public assistance in the amount of \$119,184. **CERTIFICATION** I hereby certify that the above is a true and correct copy of a resolution adopted by the Governing Body of the Township of Frelinghuysen at a meeting held on May 18, 2022. Donna Zilberfarb, RMC

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
Mr. Boynton	x		x			
Mr. McPeek		x	x			
Mr. Ramos			x			
Mr. Stock			x			
Mr. Stracco			x			

**#2022-54 RESOLUTION APPROVING PAYMENT OF BILLS FOR THE MONTH OF MAY 2022** WHEREAS, the Finance Committee of the Township of Frelinghuysen have reviewed the bills submitted by the Municipal Clerk to the Frelinghuysen Township Committee for the MONTH OF MAY 2022; and WHEREAS, the Finance Committee find the bills to be in order and recommend to the Township Committee that they be paid by the Chief Finance Officer. **NOW, THEREFORE BE IT RESOLVED**, by the Frelinghuysen Township Committee that all bills submitted for the above named date are reasonable and proper and are to be paid from their appropriate account. Donna M. Zilberfarb, Municipal Clerk

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
Mr. Boynton		x	x			
Mr. McPeek			x			
Mr. Ramos			x			

Mr. Stock			x			
Mr. Stracco	x		x			

**#2022-55 GOVERNING BODY CERTIFICATION OF THE ANNUAL AUDIT** WHEREAS, N.J.S.A. 40A:5-4 requires the governing body of every local unit to have made an annual audit of its books, accounts and financial transactions, and WHEREAS, the Annual Report of Audit for the year 2021 has been filed by a Registered Municipal Accountant with the Municipal Clerk pursuant to N.J.S.A. 40A:5-6, and a copy has been received by each member of the governing body; and, WHEREAS, R.S. 52:27BB-34 authorizes the Local Finance Board of the State of New Jersey to prescribe reports pertaining to the local fiscal affairs; and, WHEREAS, the Local Finance Board has promulgated N.J.A.C. 5:30-6.5, a regulation requiring that the governing body of each municipality shall by resolution certify to the Local Finance Board of the State of New Jersey that all members of the governing body have reviewed, as a minimum, the sections of the annual audit entitled "Comments and Recommendations, and, WHEREAS, the members of the governing body have personally reviewed as a minimum the Annual Report of Audit, and specifically the sections of the Annual Audit entitled "Comments and Recommendations, as evidenced by the group affidavit form of the governing body attached hereto; and, WHEREAS, such resolution of certification shall be adopted by the Governing Body no later than forty-five days after the receipt of the annual audit, pursuant to N.J.A.C. 5:30-6.5; and, WHEREAS, all members of the governing body have received and have familiarized themselves with, at least, the minimum requirements of the Local Finance Board of the State of New Jersey, as stated aforesaid and have subscribed to the affidavit, as provided by the Local Finance Board, and WHEREAS, failure to comply with the regulations of the Local Finance Board of the State of New Jersey may subject the members of the local governing body to the penalty provisions of R.S. 52:27BB-52, to wit: R.S. 52:27BB-52: A local officer or member of a local governing body who, after a date fixed for compliance, fails or refuses to obey an order of the director (Director of Local Government Services), under the provisions of this Article, shall be guilty of a misdemeanor and, upon conviction, may be fined not more than one thousand dollars (\$1,000.00) or imprisoned for not more than one year, or both, in addition shall forfeit his office. NOW, THEREFORE BE IT RESOLVED, That the Township Committee of the Township of Frelinghuysen, hereby states that it has complied with N.J.A.C. 5:30-6.5 and does hereby submit a certified copy of this resolution and the required affidavit to said Board to show evidence of said compliance. I HEREBY CERTIFY THAT THIS IS A TRUE COPY OF THE RESOLUTION PASSED AT THE MEETING HELD ON MAY 18, 2022. Donna M Zilberfarb, RMC

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
Mr. Boynton		x	x			
Mr. McPeek	x		x			
Mr. Ramos			x			
Mr. Stock			x			
Mr. Stracco			x			

**#2022-56 SETTING EXECUTIVE SESSION** WHEREAS, it is necessary to discuss items dealing with contract negotiations, attorney client privilege, and pending litigation. WHEREAS, under the Open Public Meetings Act (number 7 of the permitted exceptions to the requirements that a public body hold its meetings in public) it is permissible that such matters be discussed in executive or private session. NOW, THEREFORE BE IT RESOLVED, on May 26, 2022 that the Township Committee of the Township of Frelinghuysen will adjourn to private or executive session to discuss the above mentioned and results or portions of that discussion will be made known in reasonable length of time Donna M. Zilberfarb, RMC

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
Mr. Boynton			x			
Mr. McPeek		x	x			
Mr. Ramos			x			
Mr. Stock			x			
Mr. Stracco	x		x			

**COMMITTEE REPORTS:**

- Mayor Ramos Discussed updating the employee handbook this year.
- Deputy Mayor Stracco – Nothing to report
- Committeeman Boynton – Nothing to report
- Committeeman McPeek – Nothing to report
- Committeeman Stock – Nothing to report
- Municipal Clerk, Ms. Zilberfarb let the Committee know that the funding from FEMA for Storm Orlena is closed out and the town will be getting back \$20,103.68 for that project/storm. She also let the committee know that the annual recycling tonnage grant was submitted to the DEP on April 29<sup>th</sup> with 828.24 tons submitted. Annual Financial Disclosure statements were submitted by the deadline except for 1 employee who was notified by the state ethics committee. She also let them know that there were 2 resolutions in correspondence and would have for the next meeting if the committee wanted them prepared.

**OLD BUSINESS:**

- The status of the speed on Route 612 will be discussed by Mr. Ramos with Mr. Sterbenz. He also explained the discussions with the County for reducing the speeds by the fields at townhall and after discussions, the county did not want to change.

**NEW BUSINESS:**

- Herman Shoemaker from the Blairstown Rotary, asked the committee for a donation for the July 4<sup>th</sup> celebration in Blairstown. This year's event will be held on July 3<sup>rd</sup> with a rain date of July 8<sup>th</sup>. Mr. Ramos let Mr. Shoemaker know that the town will definitely give a donation and will match what was given last year. Mr. Shoemaker thanked the committee.
- Christine Dunbar from the Food Shed Alliance and Paulinskil watershed Administration gave information on a new program for farms in the area to become a certified farm. George Kuhn is a certified farm and feels it is good for the environment and that it is a good program, that is free. Ms. Dunbar asked for the support from the township committee and asked to hold a presentation for them, discussing the requirements for certification, which include soil health management, nutrient management, pest management, water irrigation and stream corridor management. Mr. Ramos asked if she has spoken with any of the farmers. At this time just Mr. Kuhn. Mr. Ramos stated any information will be posted on the website and that felt better suited for the Environmental or Farmland Board to present to. Mr. Stock suggested contacting Amanda Schmidt and getting put on the agenda for the Environmental meeting.
- Appoint dpw laborer – Mr. McPeek made a motion was made to appoint Jhonny Lopez Sosa at \$19.00 per hour as the laborer with a start date of May 19, 2022, seconded by Mr. Stock. All were in favor.
- Noise ordinance concerns – Mr. Alleyne will send a letter to the township. He could not attend the meeting.
- Phil Santos, Allamuchy road, explained to the committee about the common driveway and issues he is having with other resident and asked if there was anything the town could do. Mr. Desiderio also gave history on the subdivision and that it is access to the farm. It is in his deed. Mr. Santos asked if a letter could be written by the town. Mr. Beilin explained that because it is a dispute between neighbors and a private dispute the town isn't involved. After discussion, Mr. Ramos explained because it is a private matter that the town would not get involved and said to talk with zoning officer regarding driveway. Mr. Santos thanked the committee.
- Summer hours for the townhall was discussed. Mr. Ramos suggested making these standard for the future and adding to the handbook. Ms. Zilberfarb explained the hours would be Monday through Thursday from 7 am to 5 pm with the office closed on Fridays beginning the week of June 6<sup>th</sup> ending the week of August 29<sup>th</sup>, with regular hours beginning September 5<sup>th</sup>. She explained that inspections for building would remain the same and zoning office hours would as well. After discussion motion was made to approve summer hours by Mr. McPeek, seconded by Mr. Stock. All were in favor. Ms. Zilberfarb thanked the committee.
- Mr. Ramos discussed the township roads and obtaining grants for them. He explained that in the past it seemed that roads were just picked. He would like to come up with a comprehensive plan for the next 10 years. He has driven the roads, will discuss with Mr. Sterbenz, utilize the County interlocal for some projects, and work with company to help repair potholes and crack fill roads. This would help be a third person and will be cheaper. Mr. Ramos discussed having a plan for the future that is approved by the committee will help with the town roads.

**DEPARTMENT REPORTS: \*1-15**

Motion was made by Mr. Stracco for a consent agenda for department reports 1-15, seconded by Mr. McPeek. All were in favor.

**OPEN MEETING TO THE PUBLIC:**

Motion was made by Mr. McPeek, seconded by Mr. Boynton limiting it to 20 minutes to open meeting to the public. All were in favor. Spoke were:

- Marty Connor, Lincoln Laurel Road and land manager, discussed the FFP driveway and let the committee know that it is getting worse by the spring house with wash out. Mr. Ramos stated that dpw would go out and look at it once the new employee starts. He also mentioned FEMA funds for driveway for township shelter.
- Mr. Connor also discussed the green house and what was still left and asked if they can be removed. Ms. Zilberfarb had not heard back from the purchaser and Mr. Beilin said that they could be removed. Ms. Zilberfarb suggested doing that during clean up week since there would be extra dumpsters. Mr. McPeek will send dpw up to clean it up and remove everything. Mr. Connor also asked about clean up week and Ms. Zilberfarb stated it was May 23<sup>rd</sup> through the 28<sup>th</sup>. Mr. Stracco asked what the Salem Oak was in their report. Mr. Connor explained the history of the tree in New Jersey and stated that a plaque was being made to put next to it.
- Danny Rogers, Silver Lake Road, stated he didn't get to speak at the meeting last month and thanked the committee for all their efforts and thinks the fire department is a good idea. He let the committee know he felt they are doing a phenomenal job.

Motion was made by Mr. Stracco, seconded by Mr. McPeek to close to the public. All were in favor.

**EXECUTIVE SESSION:**

Motion was made by Mr. Stracco to enter into executive session, seconded by Mr. McPeek. All were in favor.

No action was taken.

Motion was made by Mr. Stracco to exit executive session, seconded by Mr. McPeek. All were in favor.

**RETURN TO REGULAR MEETING:**

Mr. Ramos explained that executive session was conducted for matters of pending litigation and attorney client privilege.

**CORRESPONDENCE**

- State of New Jersey, DOT – Grant deadline application submission FY 2023
- State of New Jersey, DEP – NJDEP File#: PEA22001-2106-22-0002.1 140 State Park Road
- Warren County Board of County Commissioners – Resolution 202-22 authorizing the creation of a Parents bill of rights concerning the protection and education of our children.
- Warren County Board of County Commissioners – Resolution 196-22 opposition to the designation of the Delaware Water Gap National Recreation Area as a National Park without specific details as to the impact to the Warren County region
- NJSADC – Draft Soil protection standards revised. Request for informal comments
- Altice – location update
- New Jersey recreation & park association – membership
- Blairstown Hose Company – April monthly

**ADJOURNMENT:**

There being no further business, motion was made by Mr. Stracco, seconded by Mr. McPeek to adjourn the meeting at 7:43 p.m. All were in favor.

Respectfully Submitted,

Donna Zilberfarb, RMC