

MINUTES OF WORK MEETING OF APRIL 10, 2019

The regular meeting of the Frelinghuysen Township Committee was held in the Municipal Building, 210 Main Street, Johnsonburg, New Jersey on Wednesday, April 10, 2019 and as called to order at 7:00 p.m. by Mayor, Frank Desiderio.

SUNSHINE LAW STATEMENT:

Under the provisions of the Open Public Meetings Act, adequate notice of this meeting was provided by posting notice on the Township bulletin board and by e mailing notice to the New Jersey Herald and The Express-Times.

ROLL CALL:

Those present were: Mayor Frank Desiderio, Deputy Mayor Chris Stracco, Committeeman David Boynton, Committeeman Todd McPeek, and Municipal Clerk Donna Zilberfarb.

PROCLAMATIONS:

PROCLAMATION RECOGNIZING APRIL 2019 AS WARREN COUNTY COMMUNITY COLLEGE MONTH WHEREAS, the more than thirteen hundred community and technical colleges, public and private, in the United States have contributed enormously to the richness and accessibility of American higher education, nearly half of all undergraduate college students in the Nation today are enrolled in community colleges; and **WHEREAS**, by providing educational opportunities at costs and locations accessible to all who are qualified, community and technical colleges have greatly enhanced the opportunity for every ambitious student, young or old, to enter a postsecondary school program. As community-based institutions, our schools provide varied programs and offer specialized training for more than one thousand occupations; and **WHEREAS**, this community is served well by Warren County Community College, and as Warren County Community College has been recognized by Middle States for its exceptional report and process during the March 2018 Self-Study; and **WHEREAS**, Warren County Community College because of its successful reform agenda, by implementing meaningful educational change, it has reached a 45% graduation rate, highest in New Jersey as well as record retention rates, while simultaneously continuing to reduce remediation; and **WHEREAS**, Warren County Community College was the only community college deemed uniquely qualified in Northwest New Jersey, to provide free tuition to all households earning under \$45,000 per year, Through the Governor's Community College Opportunity Grants (CCOG); and **WHEREAS**, in Spring 2019, Warren County Community College is the only college in the Northeastern United States to implement Cengage Unlimited where all online learning materials are at a flat rate of \$140 annually; and, the option to receive each print book at a flat rate of \$7.99. This is estimated to save students at least \$1,200 annually in book expenses; and **WHEREAS**, in 2017-2018, a robust dual enrollment program with all six Warren County high schools participating, 1,947 high school students (equivalent to 51% of the entire Warren County public high school population) successfully completed at least one dual enrollment course, saving the Warren County taxpayers an equivalent of \$1.8 million in tuition and fee expenses; and **WHEREAS**, Warren County Community College is a leader in public service relationships. It currently administers Continuing Education programs, at our Phillipsburg satellite location, with a strong history of collaborating with our county human services offices, even facilitating and authoring a strategic plan for all countywide human services; and **WHEREAS**, Warren County Community College trustees and staff serve the global higher education community on statewide, national, and international boards including, but not limited to: NJCCC Trustee State Chair, AACC Board of Directors, AACC structured pathways Commission Chair, the AAUA Board of Directors, the Chair Academy International Advisory Board, and the Middle States Commission on Higher Education Board; and **WHEREAS**, in recognition of the important contribution of community and technical colleges to our total educational system, in 1985 the Congress authorized and requested then President Ronald Reagan to issue Proclamation 5418 establishing a National Community College Month. **NOW, THEREFORE**, be it resolved that, the Frelinghuysen Township Mayor and Committee recognize April 2019 as **Warren County Community College Month**. Motion was made to accept by Mr. Boynton, seconded by Mr. McPeek. All were in favor.

50th ANNIVERSARY OF MUNICIPAL CLERKS WEEK May 5 - 11, 2019 **Whereas**, The Office of the Municipal Clerk, a time honored and vital part of local government exists throughout the world, and **Whereas**, The Office of the Municipal Clerk is the oldest among public servants, and **Whereas**, The Office of the Municipal Clerk provides the professional link between the citizens, the local governing bodies and agencies of government at other levels, and **Whereas**, Municipal Clerks have pledged to be ever mindful of their neutrality and impartiality, rendering equal service to all. **Whereas**, The Municipal Clerk serves as the information center on functions of local government and community. **Whereas**, Municipal Clerks continually strive to improve the

administration of the affairs of the Office of the Municipal Clerk through participation in education programs, seminars, workshops and the annual meetings of their state, provincial, county and international professional organizations. **Whereas**, It is most appropriate that we recognize the accomplishments of the Office of the Municipal Clerk. **Now, Therefore, I**, Frank D. Desiderio, Jr., Mayor of the Township of Frelinghuysen do recognize the week of May 5 through May 11, 2019, as Municipal Clerks Week, and further extend appreciation to our Municipal Clerk, Donna Zilberfarb and to all Municipal Clerks for the vital services they perform and their exemplary dedication to the communities they represent. Dated this 10th day of April, 2019. Motion to accept was made by Mr. Boynton, seconded by Mr. Stracco. All were in favor.

Older Americans Month May 2019 Whereas, the month of May is traditionally designated Older Americans Month by the U.S. Department of Health and Human Services; and **Whereas**, the theme for Older Americans Month 2019 is **“Connect, Create, Contribute”** emphasizing the importance of contributing to your community. Everyone benefits when everyone can participate. We encourage you to connect, create, and contribute for stronger and more diverse communities.

Whereas, Frelinghuysen Township includes countless older Americans who enrich and strengthen our community; and **Whereas**, Frelinghuysen Township is committed to engaging and supporting older adults, their families, and caregivers; and **Whereas**, we acknowledge the importance of taking part in activities that promote physical, mental, and emotional well-being—no matter your age; and **Whereas**, Frelinghuysen Township can enrich the lives of individuals of *every age* by:

- promoting home- and community-based services that support independent living;
- involving older adults in community planning, events, and other activities; and
- providing opportunities for older adults to work, volunteer, learn, lead, and mentor.

Now therefore, I, Frank D. Desiderio, Jr., Mayor of Frelinghuysen Township, County of Warren, State of New Jersey, does hereby proclaim May 2019 to be Older Americans Month. Residents are encouraged to take time during this month to acknowledge and recognize older adults as vital members of our community. Dated this 10th day of April, 2019. Motion to accept was made by Mr. Boynton, seconded by Mr. McPeek. All were in favor.

MINUTES:

1. March 20, 2019 Regular Meeting Minutes were held to the April 17, 2019 meeting.

RESOLUTIONS:

2019-33 NJ LOCAL GOVERNMENT WEEK A RESOLUTION OF THE TOWNSHIP OF FRELINGHUYSEN RECOGNIZING NJ LOCAL GOVERNMENT WEEK, APRIL 7-13, 2019 AND ENCOURAGING ALL CITIZENS TO SUPPORT THE CELEBRATION AND CORRESPONDING ACTIVITIES. **WHEREAS**, local government is the government closest to most citizens, and the one with the most direct daily impact upon its residents; and **WHEREAS**, local government provides services and programs that enhance the quality of life for residents, making their municipality their home; and **WHEREAS**, local government is administered for and by its citizens, and is dependent upon public commitment to and understanding of its many responsibilities; and **WHEREAS**, local government officials and employees share the responsibility to pass along the understanding of public services and their benefits; and **WHEREAS**, NJ Local Government Week offers an important opportunity for elected officials and local government staff to spread the word to all citizens of New Jersey that they can shape and influence this branch of government; and **WHEREAS**, the NJ State League of Municipalities and its member municipalities have joined together to teach citizens about municipal government through a variety of activities. **NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND TOWNSHIP COMMITTEE OF THE TOWNSHIP OF FRELINGHUYSEN AS FOLLOWS:** **Section 1.** That the Township of Frelinghuysen encourages all citizens, local government officials, and employees to participate in events that recognize and celebrate NJ Local Government Week. **Section 2.** That the Township of Frelinghuysen encourages educational partnerships between local government and schools, as well as civic groups and other organizations. **Section 3.** That the Township of Frelinghuysen supports and encourages all New Jersey local governments to actively promote and sponsor NJ Local Government Week. **PASSED AND ADOPTED** by the Mayor and Township Committee of the Township of Frelinghuysen, County of Warren, State of New Jersey on this 10th day of April, 2019. I, hereby certify the foregoing to be true and accurate copy of a resolution adopted by the Township Committee at its' meeting held April 10, 2019. Motion was made by Mr. Boynton, seconded by Mr. McPeek. All were in favor.

OLD BUSINESS:

- Service Electric Cable – will update at the April 17th regular meeting.
- Rural Econnectivity pilot program grant – Mr. Stracco discussed the information that Paul Sterbenz had sent to the committee. At this point he is not sure that the township has any eligibility for obtaining it but is going to look into further and let the committee know.
- Sale of property on Route 94 is set for auction on April 17, 2019 at 10:00 am in Washington township and all the signs have been corrected and are in the appropriate places.
- Shared services Animal control – Mr. Desiderio and Mr. Marra met with Scott Hendricks.
- Barn at FFP - Mr. Connor, Mr. Desiderio, Mr. Schaffer met with Wayne McCabe and he will do some research and get back to the group as to whether it is restorable and or historic.
- Employee handbook updates – Ms. Zilberfarb has more updates for the handbook from the insurance company and is working with the attorney on updating the handbook. She is hopeful that changes will be finished by the May meeting.

NEW BUSINESS:

- The committee discussed the school consolidation that North Warren and some surrounding towns have signed letters/resolutions and sent to the state. After discussion the committee will not be sending any letters that they are in approval of this.
- Mr. Stracco consulted with legal counsel and feels that the salt shed placement should be placed on the ballot for a public referendum in November. Will discuss further at the regular meeting on the 17th of April.
- Danny Rogers resigned from the recreation and open space committees due to a new job. Motion was made by Mr. Boynton to accept the resignation with regrets, seconded by Mr. McPeek. All were in favor.
- The roller purchase was discussed and the QPA accepted the quote from Montague Tool for a Wacker RD12A-90 1 ton vib roller with a 4x8 tilt trailer for a total cost of \$18,448.00. Ms. Zilberfarb asked the committee for approval to order the roller on Monday, April 15, 2019 after the 20 day estoppel period for the bond ordinance. Mr. Boynton made a motion to accept the quote and approve the purchase of the roller, seconded by Mr. McPeek. All were in favor. Ms. Zilberfarb will order the roller and trailer on the 15th from Montague Tool.
- Road repair was discussed by Ms. Zilberfarb and Mr. McPeek. A spreadsheet was handed to all committee members with all roads listed in the township. A DOT grant was granted to for Greendell Road for \$140,000.00 and the town will ask for a discretionary grant for the remainder and have Mr. Sterbenz apply for the next round of funding for the 2020 year. Greendell Road will be paved in 2020 as the funding was not awarded when the capital ordinance was adopted. This road will be patched for this year. Other roads that were discussed were Stillwater Road, Lincoln Laurel, Heller and Camp Weaqua. There are numerous roads needing work but parts of these have been noted as worst. Depending on funding and pricing for paving and tar and chip will determine how much of each road will be completed in 2019.
- Marty Connor asked when the brush hog could be ordered. Ms. Zilberfarb explained that Ms. Dyer, QPA, has just received the newest quote and will determine which quote the town will be using. The new quote was for \$2,991.92, which was lower than the original and this company is on the coop. This will be discussed at the April 17, 2019 meeting.
- Ms. Zilberfarb handed a letter to all members regarding dog licensing fees and the committee determined that this will be discussed at the next meeting with legal counsel present.

OPEN MEETING TO THE PUBLIC:

Motion was made by Mr. Stracco, seconded by Mr. Boynton limiting it to 15 minutes to open meeting to the public. All were in favor. Spoke were:

- Loren Greco asked what was being done to Camp Weaqua road. Mr. McPeek replied that it would be tar and chipped.
- Loren Greco asked where he could obtain paperwork for the auction of the property on Route 94. Ms. Zilberfarb told him he needed to go directly to Max Spann and sign up on the website to obtain the packet.

Motion was made by Mr. Boynton, seconded by Mr. Stracco to close to the public. All were in favor.

EXECUTIVE SESSION:

There was no executive session

CORRESPONDENCE:

- There was no correspondence

ADJOURNMENT:

There being no further business, motion was made by Mr. Boynton, seconded by Mr. McPeck to adjourn the meeting at 7:37 p.m. All were in favor.

Respectfully Submitted,

Donna Zilberfarb, RMC