

MINUTES OF REGULAR MEETING OF FEBRUARY 20, 2019

The regular meeting of the Frelinghuysen Township Committee was held in the Municipal Building, 210 Main Street, Johnsonburg, New Jersey on Wednesday, February 20, 2019 and as called to order at 7:30 p.m. by Mayor, Frank Desiderio.

SUNSHINE LAW STATEMENT:

Under the provisions of the Open Public Meetings Act, adequate notice of this meeting was provided by posting notice on the Township bulletin board and by e mailing notice to the New Jersey Herald and The Express-Times.

ROLL CALL:

Those present were: Mayor Frank Desiderio, Deputy Mayor Chris Stracco, Committeeman David Boynton, Committeeman Charles Marra, Committeeman Todd McPeek, Attorney Ed Wacks via phone, and Municipal Clerk Donna Zilberfarb.

MINUTES:

Due to the storm happening during the meeting all minutes (listed below) were held until the March 13, 2019 work session meeting.

1. January 16, 2019 regular session meeting minutes
2. January 16, 2019 executive session meeting minutes
3. January 31, 2019 budget session meeting minutes
4. January 31, 2019 executive session meeting minutes
5. February 7, 2019 budget session meeting minutes
6. February 13, 2019 work/budget session meeting minutes

BUDGET:

TOWNSHIP OF FRELINGHUYSEN COUNTY OF WARREN STATE OF NEW JERSEY

RESOLUTION-#2019-21 WHEREAS, the Township of Frelinghuysen is holding a meeting on February 20, 2019, for the purpose of introducing the 2019 Municipal Budget and conducting other matters; and, **NOW, THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Frelinghuysen, Warren County, New Jersey, that the Township of Frelinghuysen hereby petitions the Director of the Division of Local Government Services that the 2019 Local Municipal Budget be introduced and approved on February 20, 2019.

2019 FRELINGHUYSEN TOWNSHIP MUNICIPAL BUDGET

Surplus anticipated general revenues	\$ 396,819.00
Total Miscellaneous revenue	323,645.00
Receipts from Delinquent Taxes	130,000.00
Local Property Taxes	<u>823,976.00</u>
Total General Revenues	<u>\$1,674,440.00</u>
Salaries and Wages	\$ 411,405.00
Other Expenses	432,096.00
Capital Improvements	15,000.00
Debt Service	287,850.00
Statutory Expenses	75,568.00
Reserve for Delinquent Taxes	<u>452,521.00</u>
Total 2019 Municipal Budget	<u>\$1,674,440.00</u>
2019 Municipal Tax Rate	\$0.2839

Motion: Chris Stracco Second: David Boynton Committee Polled: Mr. Boynton-yes; Mr. Desiderio-yes; Mr. Marra-yes; Mr. McPeek-yes; Mr. Stracco-yes It is hereby certified that this is a true and accurate copy of a Resolution adopted by the governing body of the Township of Frelinghuysen at a regular meeting held at the Municipal Building on February 20, 2019. Witness my hand and the SEAL of the Township of Frelinghuysen. Donna Zilberfarb, Municipal Clerk

ORDINANCES:

#2019-01 CALENDAR YEAR 2019 ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK (N.J.S.A. 40A: 4-45.14)

WHEREAS, the Local Government Cap Law, N.J.S. 40A: 4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget up to **2.5%** unless authorized by ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions; and, **WHEREAS**, N.J.S.A. 40A: 4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an

exception to its final appropriations in either of the next two succeeding years; and, **WHEREAS**, the Township Committee of the Township of Frelinghuysen in the County of Warren County finds it advisable and necessary to increase its CY 2019 budget by up to 3.5% over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and, **WHEREAS**, the Township Committee hereby determines that a 1.0% increase in the budget for said year, amounting to \$8,229.36 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and, **WHEREAS** the Township Committee hereby determines that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years. **NOW THEREFORE BE IT ORDAINED**, by the Township Committee of the Township of Frelinghuysen, in the County Warren County, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the CY 2019 budget year, the final appropriations of the Township of Frelinghuysen shall, in accordance with this ordinance and N.J.S.A. 40A: 4-45.14, be increased by 3.5%, amounting to \$ 28,802.76, and that the CY 2019 municipal budget for the Township of Frelinghuysen be approved and adopted in accordance with this ordinance; and, **BE IT FURTHER ORDAINED**, that any that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and, **BE IT FURTHER ORDAINED**, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and, **BE IT FURTHER ORDAINED**, that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days after such adoption. CERTIFICATION I, Donna Zilberfarb, Municipal Clerk of the Township of Frelinghuysen do hereby certify the above to be a true copy adopted by the Frelinghuysen Township Committee at a meeting held on January 2, 2019 and will be considered for final reading and adoption at the meeting of the Frelinghuysen Township Committee to be held on February 20, 2019 at 7:30 pm at the Municipal Building, 210 Main Street, Johnsonburg, New Jersey at which time and place all interested parties may appear for or against the passage of said Ordinance. Motion was made to open for 2nd reading for adoption by Mr. Boynton, seconded by Mr. Marra. All were in favor. Motion was made to open to the public by Mr. Stracco, seconded by Mr. Marra. All were in favor. No public comment. Motion was made to close to the public by Mr. Stracco, seconded by Mr. Boynton. All were in favor. Motion was made to approve for adoption by Mr. Boynton, seconded by Mr. Marra. Roll call vote: Mr. Boynton –Yes; Mr. Desiderio – Yes; Mr. Marra – Yes; Mr. McPeek-Yes; Mr. Stracco – Yes

#2019-02 ORDINANCE AMENDING SECTION 1003 OF THE FRELINGHUYSEN TOWNSHIP CODE REQUIRING SUBMISSION OF FOUNDATION LOCATION SURVEY IN CERTAIN INSTANCES **WHEREAS**, the Frelinghuysen Township Mayor and Committee have determined that a foundation location survey is necessary and appropriate to assure that buildings are located within their approved envelopes before construction is completed, and good cause having been shown. **NOW, THEREFORE, BE IT ORDAINED** by the Mayor and Committee of the Township of Frelinghuysen, County of Warren, State of New Jersey as follows:
Section I Section 1003B of the Frelinghuysen Township Code is amended by adding thereto a new subsection 4 to read as follows:

4(a). A foundation location survey, signed and sealed by a licensed land surveyor, shall be submitted to the Township Engineer prior to the framing of any building. The Township Engineer shall report to the Department of Community Affairs within seven days of receipt of the foundation location survey if the foundation, as shown on the survey, was not constructed at the location and elevation approved by the Township Engineer.

(b). An as-built drawing shall be submitted to the Township Engineer for review, unless waived by the Township Engineer. The Township Engineer shall report to the Department of Community Affairs within fifteen days of the receipt of the as-built drawing that the work has been completed in accordance with the grading plan.

Section II

1. All ordinances or parts of ordinances inconsistent herewith are repealed to the extent of such inconsistency.

2. If any word, phrase, clause, section or provision of this ordinance shall be found by any Court of competent jurisdiction to be unenforceable, illegal or unconstitutional, such

word, phrase, clause, section, or provision shall be severable from the balance of the ordinance and the remainder of the ordinance shall remain in full force and effect.

3. This ordinance shall take effect immediately upon final passage and publication as required by law. **NOTICE** Notice is hereby given that the foregoing Ordinance was introduced and passed on first reading at the regular meeting of the Frelinghuysen Township Committee held on February 20, 2019 and will be considered for final reading and adoption at the meeting of the Frelinghuysen Township Committee to be held on March 20, 2019 at the Municipal Building, 210 Main Street, Johnsonburg, New Jersey at which time and place all interested parties may appear for or against the passage of said Ordinance. Motion was made by Mr. Boynton to open for introduction, seconded by Mr. Stracco. All were in favor. Roll Call vote: Mr. Boynton-yes; Mr. Desiderio-yes; Mr. Marra-yes; Mr. McPeek-yes; Mr. Stracco-yes. Ordinance will be sent to the Land Use Board for comments. Second reading for adoption will be held on March 20, 2019 at 7:30 p.m.

#2019-03 BOND ORDINANCE PROVIDING FOR VARIOUS 2019 CAPITAL IMPROVEMENTS, BY AND IN THE TOWNSHIP OF FRELINGHUYSEN, IN THE COUNTY OF WARREN, STATE OF NEW JERSEY; APPROPRIATING \$285,650 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$271,350, BONDS OR NOTES OF THE TOWNSHIP TO FINANCE PART OF THE COST THEREOF BE IT ORDAINED AND ENACTED BY THE TOWNSHIP

COMMITTEE OF THE TOWNSHIP OF FRELINGHUYSEN, IN THE COUNTY OF WARREN, STATE OF NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring) AS FOLLOWS: SECTION 1. The improvements or purposes described in Section 3 of this bond ordinance are hereby authorized as general improvements or purposes to be undertaken by the township of Frelinghuysen, in the County of Warren, State of New Jersey (the "Township"). For the said improvements or purposes stated in Section 3, there is hereby appropriated the sum of \$285,650, said sum being inclusive of a down payment in the amount of \$14,300 now available for said improvements or purposes required by the Local Bond Law, N.J.S.A. 40A:2-1 et seq., as amended and supplemented (the "Local Bond Law"), and now available therefor by virtue of a provision or provisions in a previously adopted budget or budgets of the Township for down payment or for capital improvement purposes. SECTION 2. For the financing of said improvements or purposes described in Section 3 hereof and to meet the part of said \$285,650 appropriation not provided for by the down payment referred to in Section 1 hereof, negotiable bonds of the Township are hereby authorized to be issued in the principal amount of \$271,350 pursuant to the Local Bond Law. In anticipation of the issuance of said bonds and to temporarily finance said improvements or purposes, negotiable notes of the Township in a principal amount not exceeding \$271,350 are hereby authorized to be issued pursuant to and within the limitations prescribed by the Local Bond Law. SECTION 3. (a) The improvements hereby authorized and purposes for the financing of which said bonds or notes are to be issued is the 2019 Capital Improvement Program, which includes, but is not limited to: (i) the acquisition of a blacktop roller machine, a brush hog lawnmower and a new bed for a Ford pickup truck; (ii) the acquisition and installation of new carpeting and flooring in the Town Hall; (iii) the acquisition of a thermal imaging camera, rescue equipment, hose and turnout gear for use by the Green Township Fire Department; (iv) the acquisition of turnout gear and extrication equipment for use by the Blairstown Fire Department; (v) the acquisition of turnout gear and self-contained breathing apparatus (scba) bottles for use by the Hope Fire Department; (vi) the acquisition of a flammable storage cabinet for the Department of Public Works ("DPW") garage; (vii) the acquisition of various tools, including, but not limited to, an impact gun, wrenches and sockets for use by the DPW; (viii) the acquisition and installation of a salt shed; (ix) the installation of dugouts for the Recreational Field; (x) repairs and improvements to various roads within the Township, including, but not limited to, paving, cross drains, tarring and chipping; (xi) the design and development of the Township's website; and (xii) the demolition of an abandoned barn located on municipal property and considered a health hazard, including, as applicable, all work, materials, equipment, labor and appurtenances necessary for or incidental to all of the above described improvements and purposes, all in accordance with the plans therefor on file in the office of the Township Clerk and available for public inspection and hereby approved. (b) The estimated maximum amount of bonds or notes to be issued for said improvements or purposes is \$271,350. (c) The estimated cost of said

improvements or purposes is \$285,650, the excess thereof over the estimated maximum amount of bonds or notes to be issued therefor being the amount of \$14,300, which is the down payment available for such improvements or purposes. SECTION 4. In the event the United States of America, the State of New Jersey, and/or the County of Warren make a contribution or grant in aid to the Township for the improvements and purposes authorized hereby and the same shall be received by the Township prior to the issuance of the bonds or notes authorized in Section 2 hereof, then the amount of such bonds or notes to be issued shall be reduced by the amount so received from the United States of America, the State of New Jersey and/or the County of Warren. In the event, however, that any amount so contributed or granted by the United States of America, the State of New Jersey and/or the County of Warren shall be received by the Township after the issuance of the bonds or notes authorized in Section 2 hereof, then such funds shall be applied to the payment of the bonds or notes so issued and shall be used for no other purpose. SECTION 5. All bond anticipation notes issued hereunder shall mature at such times as may be determined by the Chief Financial Officer of the Township, provided that no note shall mature later than one (1) year from its date or as otherwise authorized by the Local Bond Law. The notes shall bear interest at such rate or rates and be in such form as may be determined by the Chief Financial Officer. The Chief Financial Officer shall determine all matters in connection with the notes issued pursuant to this bond ordinance, and the signature of the Chief Financial Officer upon the notes shall be conclusive evidence as to all such determinations. All notes issued hereunder may be renewed from time to time in accordance with the provisions of the Local Bond Law. The Chief Financial Officer is hereby authorized to sell part or all of the notes from time to time at public or private sale and to deliver them to the purchaser thereof upon receipt of payment of the purchase price and accrued interest thereon from their dates to the date of delivery thereof. The Chief Financial Officer is directed to report in writing to the governing body at the meeting next succeeding the date when any sale or delivery of the notes pursuant to this bond ordinance is made. Such report must include the principal amount, the description, the interest rate, and the maturity schedule of the notes so sold, the price obtained and the name of the purchaser. SECTION 6. The Capital Budget of the Township is hereby amended to conform with the provisions of this bond ordinance to the extent of any inconsistency herewith. In the event of any such inconsistency, a resolution in the form promulgated by the Local Finance Board showing full detail of the amended Capital Budget and capital programs as approved by the Director of the Division of Local Government Services, New Jersey Department of Community Affairs will be on file in the office of the Clerk and will be available for public inspection. SECTION 7. The following additional matters are hereby determined, declared, recited and stated: (a) The improvements or purposes described in Section 3 of this bond ordinance are not current expenses and are improvements which the Township may lawfully undertake as general improvements, and no part of the cost thereof has been or shall be specially assessed on property specially benefited thereby. (b) The average period of usefulness of said improvements or purposes within the limitations of the Local Bond Law, according to the reasonable life thereof computed from the date of the said bonds authorized by this bond ordinance, is 11.92 years. (c) The Supplemental Debt Statement required by the Local Bond Law has been duly made and filed in the Office of the Clerk of the Township and a complete executed duplicate thereof has been filed in the Office of the Director of the Division of Local Government Services, New Jersey Department of Community Affairs, and such statement shows that the gross debt of the Township as defined in the Local Bond Law is increased by the authorization of the bonds or notes provided for in this bond ordinance by \$271,350 and the said bonds or notes authorized by this bond ordinance will be within all debt limitations prescribed by said Local Bond Law. (d) An aggregate amount not exceeding \$3,000 for items of expense listed in and permitted under Section 20 of the Local Bond Law is included in the estimated cost indicated herein for the improvements or purposes hereinbefore described. SECTION 8. The full faith and credit of the Township are hereby pledged to the punctual payment of the principal of and the interest on the bonds or notes authorized by this bond ordinance. The bonds or notes shall be direct, unlimited obligations of the Township, and the Township shall be obligated to levy ad valorem taxes upon all the taxable real property within the Township for the payment of the

bonds or notes and the interest thereon without limitation as to rate or amount.

SECTION 9. The Township reasonably expects to reimburse any expenditures toward the costs of the improvements or purposes described in Section 3 of this bond ordinance and paid prior to the issuance of any bonds or notes authorized by this bond ordinance with the proceeds of such bonds or notes. No funds from sources other than the bonds or notes authorized herein have been or are reasonably expected to be reserved, allocated on a long-term basis or otherwise set aside by the Township, or any member of the same "Controlled Group" as the Township, within the meaning of Treasury Regulation Section 1.150-1(e), pursuant to its budget or financial policies with respect to any expenditures to be reimbursed. This Section 9 is intended to be and hereby is a declaration of the Township's official intent to reimburse any expenditures toward the costs of the improvements or purposes described in Section 3 hereof to be incurred and paid prior to the issuance of bonds or notes authorized herein in accordance with Treasury Regulation Section 1.150-2, and no further action (or inaction) will be an abusive arbitrage device in accordance with Treasury Regulation Section 1.148-10 to avoid the arbitrage yield restrictions or arbitrage rebate requirements under Section 148 of the Internal Revenue Code of 1986, as amended (the "Code"). The proceeds of any bonds or notes authorized herein used to reimburse the Township for any expenditures toward the costs of the improvements or purposes described in Section 3 hereof will not be used directly or indirectly (i) to "refund" an issue of governmental obligations within the meaning of Treasury Regulation Section 1.150-1(d), (ii) to create, within one year, following the reimbursement of any expenditures of bond proceeds "replacement proceeds" within the meaning of Treasury Regulation Section 1.148-1 of the bonds or any other bond issue, or (iii) to reimburse the Township for any expenditure or payment that was originally paid with the proceeds of any obligation of the Township (other than borrowing by the Township from one of its own funds or the funds of a member of the same "Controlled Group" within the meaning of Treasury Regulation Section 1.150-1(e)). The bonds or notes authorized herein to reimburse the Township for any expenditures toward the costs of the improvements or purposes described in Section 3 hereof will be issued in an amount not to exceed \$271,350. The costs to be reimbursed with the proceeds of the bonds or notes authorized herein will be "capital expenditures" in accordance with the meaning of Section 150 of the Code and Treasury Regulation Section 1.150-1. This provision will take effect immediately, but will be of no effect with regard to expenditures for costs paid outside the permitted reimbursement period set forth in Treasury Regulation Section 1.150-2(d)(2).

SECTION 10. The Township covenants to maintain the exclusion from gross income under Section 103(a) of the Code of the interest on all bonds and notes issued under this ordinance.

SECTION 11. This bond ordinance shall take effect twenty (20) days after the first publication thereof after final adoption, as provided by the Local Bond Law. Motion was made by Mr. Boynton to open for introduction, seconded by Mr. Marra. Roll Call vote: Mr. Boynton-yes; Mr. Desideiro-yes; Mr. Marra-yes; Mr. McPeek-yes; Mr. Stracco-yes. Second reading for adoption will be held on March 20, 2019 at 7:30 p.m.

RESOLUTIONS:

#2019-22 WHEREAS, the 2019 Local Municipal Budget was introduced on the 20th day of February, 2019; and, WHEREAS, during the fiscal year 2019 the Township of Frelinghuysen has been allocated a state grant for various programs in the amount of \$4,243.00. NOW, THEREFORE BE IT RESOLVED, that petition be made herewith to the Director of the Division of Local Government Services that the 2019 Local Municipal Budget include a special item of revenue under the heading of "**Special Items of General Revenue Anticipated with Prior Written Consent of Director of Local Government Services-Public and Private Revenues Offset with Appropriations:**"

Recycling Tonnage Grant - PY Unapprop.	\$ 707.00
Mun. Alliance on Alcoholism & Drug Abuse Program	<u>3,536.00</u>
	<u>\$4,243.00</u>

I, Donna Zilberfarb, Municipal Clerk of the Township of Frelinghuysen, hereby certify the foregoing to be a true and accurate copy of a Resolution adopted by the Frelinghuysen Township Committee at the business meeting held on February 20, 2019. Witness my hand and the SEAL of the Township of Frelinghuysen. Motion was made by Mr. Stracco, seconded by Mr. Boynton. Roll call vote: Mr. Boynton-yes; Mr. Desiderio-yes; Mr. Marra-yes; Mr. McPeek-yes; Mr. Stracco-yes

#2019-23 TOWNSHIP OF FRELINGHUYSEN TAX COLLECTOR WHEREAS, Joe Campolo acquired a lien against **Block 103, Lot 11.01 (& 11.01Q)** at the Tax Sale held **December 16th, 2015 (Certificate #2015-01)**. **Michael J. Hanifan, Esq** for the owner (Estate of J. Hanula) of said property has paid an amount of **\$ 25,441.33** to redeem the lien. NOW, THEREFORE BE IT RESOLVED that the Township Treasurer is hereby authorized to issue a check in the amount of **\$ 25,441.33** to Joe Campolo. I hereby certify the foregoing to be true and accurate copy of a resolution adopted by the Township Committee at its' meeting held February 20th, 2019. ****A Tax Sale Premium in the amount of \$ 10,000.00 must be reimbursed**

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
Mr. Boynton	X		X			
Mr. Desiderio			X			
Mr. Marra		X	X			
Mr. McPeek			X			
Mr. Stracco					X	

#2019-24 WHEREAS, the Township requires the provision of specific payroll-related services for the officers and employees of the Township of Frelinghuysen; and **WHEREAS**, the services previously provided by, or to be provided by, R&L on behalf of the Township of Frelinghuysen and which are anticipated for the Term of this Agreement are set forth in the agreement attached, **NOW THEREFORE BE IT RESOLVED**, by the Mayor and Committee of the Township, that the Mayor and Clerk are hereby authorized to execute the payroll agreement between Frelinghuysen Township and R & L Data Payroll per the terms of the agreement. This Resolution shall take effect according to law. Dated: February 20, 2019

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
Mr. Boynton	X		X			
Mr. Desiderio			X			
Mr. Marra		X	X			
Mr. McPeek			X			
Mr. Stracco			X			

#2019-25 Cash Management Fund Resolution **WHEREAS**, it is the desire of the Governing Body of Frelinghuysen Township to make use of the State of New Jersey Cash Management Fund as an investment tool in order to maximize interest earnings, and **WHEREAS**, the Township has previously authorized membership in the Cash Management Fund but needs to update the official signor and bank information, **WHEREAS**, THE Chief Financial Officer is designated as the Township Official authorized to make such investments on behalf of the Township, and **NOW THEREFORE BE IT RESOLVED**, that the State of New Jersey Cash Management Fund is hereby designated as an official depository of Frelinghuysen Township, and Danette Dyer, Chief Financial Officer of Frelinghuysen Township, is hereby designated as the official signor, and the authorized local bank for said transactions shall be Lakeland Bank. This Resolution shall take effect according to law. Dated: February 20, 2019

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
Mr. Boynton	X		X			
Mr. Desiderio			X			
Mr. Marra		X	X			
Mr. McPeek			X			
Mr. Stracco			X			

#2019-26 CAPITAL ACCOUNT RESOLUTION WHEREAS, it is the desire of the Committee of the Township of Frelinghuysen to review and update the line items within each open Capital Ordinance, and WHEREAS, after review it has been decided to transfer budgeted amounts within each ordinance to better serve the purposes of the allotted capital expenditures and to move dollars to alleviate line items that have small or overspent balances within each ordinance, NOW, THEREFORE BE IT RESOLVED by the Committee of the Township of Frelinghuysen that the following capital budget transfers be recorded by the CFO:

DESCRIPTION	CURRENT BUDGET	ADJUSTMENT	ADJUSTED BUDGET
<u>Ordinance 2012 Various Improvements</u>			
Green Fire Truck Purchase	1003.66	+38.17	1041.83
Purchase Fire Department Equipment	38.17	-38.17	0
<u>Ordinance 2014 Various Improvements</u>			
Road Overlay	669.36	-669.36	0
Install Salt Shed	56951.75	+669.36	57621.11
<u>Ordinance 2016 Various Improvements</u>			
Purchase Fire Department Equipment	1655.14	-1655.14	0
DPW Tools	138.45	+1655.14	1793.59
<u>Ordinance 2017 Various Improvements</u>			
Purchase Fire Department Equipment:			

Green Fire	6.90	-6.90	0
Blairstown Fire	793.90	-793.90	0
Hope Fire	80.49	-80.49	0
DPW Road Signs	429.41	-429.41	0
Road Overlay	5233.22	-5233.22	0
Town Hall Renovations	12500	+1543.92	14043.92
FFP lodge generator	10000	+5000	15000
<u>Ordinance 2018 Various Improvements</u>			
Purchase Fire Equipment:			
Green Fire	776.70	-776.70	0
Blairstown Fire	139.99	-139.99	0
Hope Fire	.70	-.70	0
Street Signs	782.50	+217.50	1000
Town Hall server	140.00	-140.00	0
Town Hall Office Furniture	233.63	+839.89	1073.52

I hereby certify the above to be a true copy of a Resolution adopted by the Committee of the Township of Frelinghuysen at a meeting held on February 20, 2019

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
Mr. Boynton	X		X			
Mr. Desiderio			X			
Mr. Marra		X	X			
Mr. McPeek			X			
Mr. Stracco			X			

#2019-27 RESOLUTION APPROVING PAYMENT OF BILLS FOR THE MONTH OF FEBRUARY 2019 WHEREAS, the Finance Committee of the Township of Frelinghuysen have reviewed the bills submitted by the Municipal Clerk to the Frelinghuysen Township Committee for the month of FEBRUARY 2019; and WHEREAS, the Finance Committee find the bills to be in order and recommend to the Township Committee that they be paid by the Chief Finance Officer. NOW, THEREFORE BE IT RESOLVED, by the Frelinghuysen Township Committee that all bills submitted for the above named month are reasonable and proper and are to be paid from their appropriate account.

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
Mr. Boynton	X		X			
Mr. Desiderio			X			
Mr. Marra		X	X			
Mr. McPeek			X			
Mr. Stracco			X			

OLD BUSINESS:

Due to the storm happening during the meeting all old business (listed below) was held until the March 13, 2019 work session meeting.

- Service Electric Cable
- Sale of property on Route 94
- Shared services Animal control
- Barn at FFP
- Employee handbook updates

NEW BUSINESS:

- Mr. Sterbenz dropped off change orders for Kerrs Corner Road that need to be signed by the Mayor. Motion was made to accept and authorize the Mayor to sign the change orders by Mr. Stracco, seconded by Mr. Boynton. All were in favor.
- A resignation letter from Amy Winfield resigning from the Recreation Committee. Motion was made by Mr. Stracco to accept the resignation with regrets, seconded by Mr. Boynton. All were in favor.
- After the approval of the QPA, the bid for field maintenance was awarded to the lowest price, \$6040.00 to Turf Pro. This does not include mowing and trimming. Mowing of the fields will be discussed at the work session meeting in March. Motion was made by Mr. Stracco to accept Turf Pro's for the field maintenance, seconded by Mr. Boynton. All were in favor.
- The agreement to authorize Max Spann to auction off the township property on Route 94 was authorized on a motion by Mr. Stracco, seconded by Mr. Boynton. All were in favor.
- Morris County Municipal Joint Insurance Fund gave the option of increasing our casualty insurance to \$20,000,000.00. After discussion it was determined that the township will not be increasing at this time. Motion was made by Mr. Boynton to not increase the casualty insurance, seconded by Mr. Marra. All were in favor.

OPEN MEETING TO THE PUBLIC:

Motion was made by Mr. Boynton, seconded by Mr. Stracco limiting it to 15 minutes to open meeting to the public. All were in favor. Spoke were:

- Keith Ramos asked what Joe Campola, the NW tax bill, and the Campbell supply on the bills list was for and if they were monthly or just one time. Mr. Stracco explained that Joe Campola was a tax lien redemption and Ms. Zilberfarb explained the NW taxes were monthly and that the Campbell supply was for repairs for the 2011 freightliner and it was a onetime charge.

Motion was made by Mr. Stracco, seconded by Mr. Boynton to close to the public. All were in favor.

DEPARTMENT REPORTS:

Motion was made by Mr. Stracco for consent agenda for items 1-10, seconded by Mr. Boynton. All were in favor.

DPW – Ms. Zilberfarb let the committee know that the monthly report was in their book. She also thanked the road crew for all their hard work and felt they were doing a great job this snow season with all the ice. Mr. Desiderio also stated that they were doing an exceptional job.

Land Manager – Not present.

Legal Report – Mr. Wacks explained that regarding the DEP letter, he will have a report on that at our March 20th meeting.

Recreation Committee – Mr. Desiderio said recreation was moving forward and baseball and softball numbers were down this year.

Environmental Commission – No meeting

Farmland Preservation/Open Space Committee – No meeting

Historic Committee – No meeting

Mayor report – Nothing to report at this time.

Deputy Mayor report – Mr. Stracco explained that he has been in contact with Congressman Gottheimer's office in regards to service electric cable and is waiting to hear back from him.

Committeeman Boynton – Mr. Boynton inquired if the new person, Steve Covacci, appointed to environmental was a resident. After discussion, it was determined that since the sale of property has not gone through yet and he is not a residence in Frelinghuysen, he would need to step down from the Commission at this time. Motion was made by Mr. Boynton to ask Mr. Covacci to step down from the Environmental Commission, seconded by Mr. Stracco. All were in favor. Mr. Desiderio will reach out to him and explain.

Mr. Boynton also brought up the salt shed and asked why the change when the committee already approved the site of new salt shed to be behind the townhall. This will be placed on the work session for further discussion.

Mr. Boynton mentioned Cathy Bao-Bean and stated that the last 2 meetings the issue was the pricing and not having a quarterly payment. He asked if they could put in a quarterly payment. He also asked if possible if he could sit with her and discuss and come back to the committee with issues. Mr. McPeek and Mr. Ramos stated this is an ongoing issue with aerobics. Mr. Wacks felt that the committee should advise recreation and let them handle it. Recreation has a meeting on the 7th of March. After discussion, Mr. Stracco felt it may be positive for Mr. Boynton to sit with her.

Committeeman Marra – Mr. Marra would like the NW Board of Education to be invited to our meeting so the budget can be discussed. Mr. Boynton will reach out to our representative and invite them to a meeting.

Committeeman McPeek – Mr. McPeek asked why he can no longer work for the town now that he is a Committeeman. He used to plow part time for 10 years and knows that other

towns allow their committeeman plow etc. He also questioned why it was ok for the ACO and not him. Mr. Wacks explained that it is the appearance of favoritism that is prohibited. After discussion it was determined that Mr. McPeck is not prohibited from doing it but he takes the risk of the public who comments on you making extra money while in office and anyone could file an ethics charge against him.

Clerk report – Handed out financials that were asked for to members of public that were present.

EXECUTIVE SESSION:

There was no executive session

CORRESPONDENCE:

- Congressman Gottheimer – State of the District
- Land Use Board App – 248 Main Street, Johnsonburg, NJ Block 1001 lot 5
- Applied Earth Solutions Inc. – HG Rydell, LLC Case #: 14-10-14-1108-50
- Blairstown Hose Company
- MEL Annual Report

ADJOURNMENT:

There being no further business, motion was made by Mr. Stracco, seconded by Mr. Boynton to adjourn the meeting at 8:21 p.m. All were in favor.

Respectfully Submitted,

Donna Zilberfarb, RMC